

Minutes of the KPFK Local Station Board Meeting of March 17, 2012

The regular monthly meeting of the KPFK Local Station Board was held on Saturday, March 17, 2012 at 1:30 PM at The Southern California Library for Social Studies and Research, 6120 Vermont Ave, Los Angeles, CA 90044, the Chair (Michael Novick) being in the chair and the Secretary (John P. Garry III) being present. No minutes were approved. Tej Grewall was seated as a new member following the resignation of Omar Burdet.

Eighteen members were present, constituting a quorum: Ken Aaron, Chuck Anderson, Ankine Antaram (arrived 1:53), Rodrigo Argueta, Fred Blair (arrived 1:53), Lydia Brazon, Aryana Gladney, Tej Grewall, Leonard Isenberg, Kim Kaufman, Fred Klunder, Ali Lexa, Brenda Medina (arrived 2:39), Margie Murray, Michael Novick, Summer Reese (arrived 1:59), Lawrence Reyes, John Wenger (arrived 1:59).

Two members were excused: John Cromshow, Dutch Merrick.

Four members were absent: Jim Lafferty, Sequoia Olivia Mercier, John Parker, Lamont Yeakey.

Also present: Bernard Duncan (KPFK General Manager), Terry Goodman (Audio Recordist) and members of the public.

Authority and Notice: This meeting was authorized by the LSB by a motion approved at its meeting of February 15, 2012. The date was posted on KPFTX.org on February 18, 2012. Specific notice was posted on KPFK.org and other websites beginning on February 20, 2012 (see Appendix A)

Audio Recording: The audio of the meeting is available for a limited time at KPFTX.org

[Audio Part 1]

I. CALL TO ORDER / ROLL CALL (1:30)

The meeting was **called to order** by the Chair at 1:30 PM PDT.

The excused absence requests of Cromshow and Merrick were **approved** without objection. There was a brief discussion of LSB meeting audio recording.

AGENDA APPROVAL (1:31)

Brazon **moved** that all LSB committees shall submit their reports electronically to the entire LSB. **Passed** without objection. The agenda was amended and **approved** without objection.

The Chair welcomed the newest LSB member, Tej Grewall, who also made brief introductory remarks.

GROUND RULES FOR COMMUNICATIONS (1:44)

The Chair reiterated Ground Rules for Communication.

ANNOUNCEMENTS (1:44)

Novick acknowledged the six-month anniversary of Occupy Wall Street. Argueta noticed the Annual March in Honor of Emiliano Zapata on April 8, 2012, and, in recognition of St. Patrick's Day, acknowledged the Irish soldiers who fought on the side of Mexico in the US-Mexico War of 1846-1848. The Chair acknowledged translation equipment provided by the Liberty Hill Foundation.

MINUTES APPROVAL (1:45)

Brazon **moved to postpone** approval of the minutes of February 15, 2012 so that an Outreach Committee Report may be included. Motion **passed** by a show of hands: Yes—8, No—1.

II. SCHEDULING / LOCATION / ANNOUNCEMENT OF MEETINGS (1:50)

Wednesday, April 18, 2012, 7:00 PM was noticed as the next LSB meeting, location TBD.

III. CHAIR REPORT (1:51)

Omitted at the discretion of the Chair.

IV. IMPLEMENTATION / FOLLOW UP / ACTION ITEMS (1:50)

The Chair reported that item a. (Excused Absence Policy from Governance) will be discussed in the Governance Committee Report.

V. GENERAL MANAGER REPORT SUMMARY AND Q&A (1:51)

The General Manager summarized his report (see Appendix C). Discussion followed. Klunder **moved** to extend two minutes for the GM to respond to board questions. **Passed** without objection. Discussion continued.

VI. PUBLIC COMMENT I (QUESTIONS TO GM) (2:17)

Public comment was heard for nine minutes.

[Audio Part 2]

VII. GM RESPONDS TO PUBLIC COMMENT (2:26)

The GM responded to public comment and additional comments from the board.

VIII. PNB DIRECTOR REPORTS (2:30)

Brazon, Reese, Lexa, and Aaron reported (see Appendix D). Lexa recommended the document “Rules of the Road,” which he committed to forward to the board. Novick reported on the National Election Committee. Reyes **moved** to extend five minutes. **Passed** without objection. Discussion continued.

IX. PUBLIC COMMENT II (QUESTIONS TO PNB DIRECTORS) (2:56)

Public comment was heard for ten minutes.

X. PNB DIRECTORS RESPOND TO PUBLIC QUESTIONS (3:06)

Brazon and Reese responded.

XI. OUTREACH COMMITTEE REPORT (3:11)

Reyes reported. He committed to forward last month’s report to the Secretary and noticed an Outreach Committee Meeting for April 10, 2012, 7:30 PM. Discussion followed. The Chair announced an LSB Town Hall Task Force and accepted volunteers.

XII. PERSONNEL COMMITTEE REPORT (3:21)

Lexa reported. Discussion followed.

[Audio Part 3]

Personnel Committee report continues.

Brazon **moved** (amended by Brazon) to hold an executive session at the end of today’s meeting, which shall be extended 15 minutes.

Brazon **moved to amend**: The meeting shall be extended 15 minutes. Amendment **passed** by a show of hands: Yes—9, No—8.

Brazon’s amended main motion **failed** by a show of hands (2/3 required): Yes—9, No—8.

XIII. PD SEARCH REPORT (3:36)

Lexa (PD Search Committee Co-Chair) reported on the most recent PD Search Committee meeting.

XIV. PUBLIC COMMENT (3:36)

Public comment was heard for ten minutes.

XV. PROGRAMMING OVERSIGHT COMMITTEE REPORT (3:46)

Argueta reported. Discussion followed.

XVI. FINANCE COMMITTEE REPORT (3:52)

Kaufman (Finance Committee Chair) reported. Discussion followed. The Chair recognized a member of the public, Bella De Soto, to report on the Community Advisory Board.

Klunder **moved**: The LSB shall be provided with a year's end expense statement and quarterly financial reports. Motion subsequently withdrawn.

XVII. GOVERNANCE COMMITTEE REPORT (3:59)

Wenger (Governance Committee Chair) moved the following motion:

~~LSB Attendance Policy~~

- ~~1. Notification: Chair and Secretary by email, phone, written, spoken.~~
- ~~2. Excuses: health, family/personal, previous commitment, transportation issues, work commitment, lack of funds, pre-planned vacation, emergency/political exigency.~~
- ~~3. Limited Number: No more than three absences shall be excused per LSB year (Dec-Nov).~~
- ~~4. Quorum: Attendance for non-quorumed meetings shall be recorded. All absences that result in a lack of quorum shall be considered unexcused.~~

Wenger **moved** to extend five minutes. Motion **passed** by a show of hands (2/3 required): Yes—13, No—3.

The LSB Attendance Policy was **passed** by a show of hands on a revote: Yes—9, No—8, Abstain--1. [Motion rescinded by the board on April 18, 2012]

The meeting **adjourned** due to the expiration of time at 4:13 PM.

Respectfully submitted by John P. Garry III, Secretary
(these minutes were approved on April 18, 2012)

Appendix A—Public Notices

Emailed by Terry Goodman on Monday, February 20, 2012 4:56:13 AM

The KPFK Local Station Board (LSB) will meet on Saturday, March 17, 2012, from 1:00 pm to 4:00 pm at the Southern California Library for Social Studies and Research, 6120 S. Vermont Ave., Los Angeles, CA 90044-3718 (between Slauson and Gage in South Los Angeles). Meetings

are open to the public. Agenda items include a report from the station's General Manager (GM) Bernard Duncan. Four periods of public comment are typically interspersed during the agenda. You may also contact the Board Chair, Michael Novick, with comments or suggestions at mnovick.kpfklsb@gmail.com.

Refs:

http://www.kpftx.org/pacalendar/cal_show1.php?eventdate=20120317

<http://www.kpfk.org/lspbnpbmenu/93-calenderandnotices/5751-local-station-board-3172012-100-pm.html>

http://www.kpfk.org/eventcal.html?task=view_detail&agid=2530&year=2012&month=03&day=17

Appendix B—Approved Agenda

Proposed Agenda for KPFK LSB Meeting of 3-17-2012 (all times include board discussion time)

I. Call to Order, Roll Call, Excused Absences, Agenda Approval, Ground Rules for Communication, Announcements, Minutes Approval.	(15 min)
II. Scheduling / Location / Announcement of Meetings	(5 min)
III. Chair Report	(3 min)
IV. Implementation / Follow Up / Action Items	(10 min)
a. Excused Absence Policy from Governance	
b. Strategic Planning Session update (GM)	
V. General Manager Report Summary and Q&A	(20 min)
VI. Public Comment I (questions to GM)	(7.5 min)
VII. GM responds to public comment	(6 min)
VIII. PNB Director Reports	(15 min)
IX. Public Comment II (questions to PNB Directors)	(7.5 min)
X. PNB Directors respond to public questions	(6 min)
XI. Outreach Committee Report	(5 min)
XII. Personnel Committee	(15 min)
a. Interim Position Public Notification Motion.	
XIII. PD Search Report	(10 min)
XIV. Public Comment III	(7.5 min)
XV. Programming Oversight Committee Report	(12 min)

a. PrOC Motions from 2-9-2012	
XVI. Finance Committee Report	(5 min)
a. LSB Expense Report	
XVII. Governance Committee Report	(15 min)
a. Attendance Policy	
b. Committee Chair Motion	
c. General Manager Investigation Motion (previously tabled by LSB)	
XVIII. New Business	(8 min)
a. Community Advisory Board	
XIX. Public Comment IV	(7.5 min)
	total 180 min

Personnel Committee Motion:

"To comply with EEOC requirements, the LSB urges the KPFK GM to advertise, and begin the selection process for interim positions (Business Manager & Development Director) and give a progress report at the February 2012 LSB meeting."

Governance Committee Motion from March 12, 2012:

LSB Attendance Policy

1. Notification: Chair and Secretary by email, phone, written, spoken.
2. Excuses: health, family/personal, previous commitment, transportation issues, work commitment, lack of funds, pre-planned vacation, emergency/political exigency.
3. Limited Number: No more than three absences shall be excused per LSB year (Dec-Nov).
4. Quorum: Attendance for non-quorumed meetings shall be recorded. All absences that result in a lack of quorum shall be considered unexcused.

Passed without objection.

Governance Committee Motion from February 13, 2012:

Committee Chair Motion

Novick **moved**: Any member in good standing of an LSB Committee may serve as chair of that committee. Motion **passed** by a show of hands: Yes--5, No-1, Abstain -1

Governance Committee Motion from January 9, 2012 (tabled by the LSB on February 15, 2012)

General Manager Investigation Motion

Motion from Isenberg: The General Manager shall investigate John Cromshow's relationship to UTLA, it's effect on his program, and explain why nothing was done when Isenberg brought the issue to management, specifically to Interim Program Director Alan Minsky.

Motion **passed** by a roll call vote: Yes--5, No—2, Abstain—0.

Appendix C—GM Report

**PACIFICA RADIO KPFK 90.7 FM
MANAGER'S REPORT TO THE LOCAL STATION BOARD**

Saturday, March 17, 2012

(Bernard Duncan, General Manager)

Manager's Overview

- KPFK's February fund drive ran for 24 days and resulted in pledges totaling about \$960,000.
- A fund-raising/listenership building, idea-generating session to find new ways to sustain the station is planned for 22 March at the KPFK premises on Cahuenga Blvd. W.
- An on-air Report to the Listener hosted by the LSB Chairman will take place at 7pm that same day.
- Arbitron data for January and the Vital Signs Report comparison for the past six months accompany this report.
- With the cancelation of the solar canopy project, KPFK will contact donors directly to ask whether or not they wish to have their dedicated solar donations returned.
- Early in the year a KPCC billboard appeared on the roof of the building next to ours. Last week it was tagged (see the before and after photos below). The billboard was removed shortly after.

Outreach and Development

- Events – Significant activity is planned in the next two months including two author events, and a panel discussion:
 1. A panel discussion will be hosted by Ruben Luengas on April 14, with topics pertinent to the upcoming national Mexican elections being addressed;
 2. Tavis Smiley and Dr Cornel West present their book *The Rich and the Rest of Us* on April 15; and
 3. Van Jones will launch his new book *Rebuild the Dream* on April 26.

- The largest event on the calendar, however, is the KPFK benefit show at the Club Nokia: *The 2nd Annual Hero Awards & Tribute: A Musical Tribute to Gil Scott-Heron* on May 6 at Club Nokia. We encourage everyone to buy tickets and promote the show! Supporting the launch of our biggest fundraiser of the year will be two lead-up DJ events at Mama Juana's (featuring DJ Nnamdi and Canto Tropical's Kathy Diaz); and one at the Little Temple Bar called *Elevate! – A Conscious DJ Event*.
- Updates: Ongoing Development Projects –
 - **Member Benefits Card** – The KPFK Benefits Card has been redesigned as a peel-away card from a letter. The new card should be ready for delivery to members by late April.
 - **Grants**– A grant foundation list and schedule has been assembled.
 - **Text-to-Donate** – KPFK will implement a text to donate campaign through OboPay - Text to Donate. This was compared to the MobilePay being used by WBAI, and we found that OboPay would more directly match our needs without costing as much. Use of text donation will allow micro donations, give us the flexibility to adapt them to specific fundraising campaigns or on-air events, and on an as-needed basis. It will also permit onsite payment for things like ticket sales, auction sales, and station swag, eliminating the need to purchase a wireless credit card device.
- Outreach Report Back – Dr Gerald Horne (February 19). Dr Horne was visiting L.A. for the Pan African Film Festival, and as a regular featured contributor on the Friday Roundtable for *Sojourner Truth*, morning drive host Margaret Prescod organized an event that could serve as both a fund drive premium and an outreach event and fundraiser. The event was generously hosted at the home of Jan Goodman and Jerry Manpearl in Santa Monica. Two of Dr. Horne's books were featured at the event: *Negro Comrades of the Crown: African Americans and the British Empire Fight the U.S. Before Emancipation* and *Fighting in Paradise: Labor Unions, Racism, and Communists in the Making of Modern Hawaii*.
- Underground University – This is an internship initiative that has come from a current intern, and is designed to train new talent, and support staff and volunteer programmers at the same time. Working with our volunteer coordinator, students will recruit interns at their colleges. This is the proposal from intern Ankur Patel:

“There are 95 programs produced at KPFK. Each program has its own unique production schedule, making training interns a task that is sometimes not worth the investment because of the high turnover rate. Instead of using the limited time and resources of producers and hosts to prepare volunteers for an internship, Underground University will take on the task of turning listeners and activists into researchers, field reporters, contributors, and the dozens of other functions that a healthy public radio station needs in abundance. More broadly, Underground University will connect student activists across Southern California by making sure that the student voice and perspective is part of the conversation. By giving young people the tools and skills to deconstruct propoganda, KPFK through Underground University will be creating a multiplier effect that will reverberate through Los Angeles as a wave of youth questions the prevailing

wisdom and destroys the empty rhetoric that currently fills the airwaves. Academic elitism will be confronted and challenged.”

- Community Advisory Board – The interim CAB working group met in January and February (third Sunday of each month) to begin the process of defining the form and function of the CAB. The discussions have centered around the concern for ensuring separation between management, LSB and the CAB; and defining the project of the CAB. Some inventive thinking has gone into this discussion, but it has been by and large off base from the true purpose of the CAB as defined by the CPB and the Pacifica National Board.

Programming

- Since much of the air time since the last Manager’s Report has been taken up by fund drive, there is little of significance to report from the program department. However some changes are now taking place.
- Programming Changes – Three significant programming changes are happening in the wake of the Winter Fund Drive:
 1. *Pacifica Performance Review* is back on air following a very brief hiatus; and *Arts in Review* is going on a more extended hiatus until after the Spring Fund Drive.
 2. *Access Unlimited* is back from a hiatus and airing Wednesday’s at 7pm; while *Feminist Magazine* is taking a break to develop audience building strategies and organize for a special series, tentatively titled *The State of Feminism: 2012*. *Feminist Magazine* will be back on KPFK’s airwaves every week after the Spring Fund Drive; and the special series will take place either this summer, or in September.
 3. *LA Theater Works* is debuting on KPFK’s airwaves on Sunday March 25th at 8pm with the biographical musical *Dinah Was* about Dinah Washington. *The Music Never Stops* will be on a three month hiatus and will return to KPFK’s airwaves after the Spring Fund Drive
- The Winter Fund Drive ended strongly, with the station averaging over \$40,000 per day in the final week and a half.

Operations

- Fire Alarm System – Our fire extinguishers have gone through their yearly maintenance. Four of the 11 of them are having their 5 year required maintenance, which requires hydro testing.
- HVAC and Ducting – The recent duct work and repairs for A/C 6 (1st floor studio unit) has improved the unit’s efficiency and reliability. It has been running well and we have had almost a month without any problems.
- Landscaping – The side walk yard has been cleaned and will be prepped to welcome some new plants there. Thanks to volunteers for putting in the effort to smarten up this area.

We are working on receiving plant donations from one or two nurseries

One of the avocado trees in our parking lot has termites which, it appears, may have made their way into our neighbor's building. We have had the tree treated and trimmed and a cable has been installed to help prevent the big branch from falling since it has undergone decay excavation which may leave it more prone to breaking off.

Engineering

- Studios – The studios are generally in good condition and repair with few problems. Replacement of the audio network server is being evaluated. At present the system “freezes up” unexpectedly from time to time.
- Malibu Booster – Testing continues of the on-frequency booster. It is performing well.
- Rancho Bernardo translator – This translator is in good condition and is operating well covering Northern San Diego County.
- Santa Barbara translator – The translator is in good condition and is operating properly and covering the coastal area of Santa Barbara from Isla Vista to Montecito.
- Mt Wilson transmitter – Repairs have been made to one Armstrong transmitter. Repair and rebuild of the other Armstrong transmitter is likely to be completed at the end of April.

The failure of an audio input at the transmitter on 15 March took KPFK off air intermittently for a period during the afternoon.

The emergency power generator fuel pump failed during a scheduled test and is being replaced on 22 March.

Business Office

- Financial status as at **March 13** (cf. February 13) –
 - Total Cash in Bank is **\$551,200** (268,000)
 - The current balance in the solar project account is **\$21,400**. (Note: this is additional to Cash in Bank)
 - Total payables stand at **\$24,100** (68,000).
 - Central Services fees owed to National Office and Pacifica Radio Archives stand at **\$145,000** (102,600).

Bernard Duncan
General Manager
March 16 2012

Appendix D--Ken Aaron's PNB Report

Report to the KPFK LSB

The last meeting of the PNB was a teleconference on 29 Feb 2012.

Two actions were accomplished.

1. Regular scheduling of PNB meetings was set for the 2nd Thursday of each month and the 4th Thursday if required for extension.
2. PNB Committees were allowed a maximum of two directors per committee, relying on stv voting if more than two were nominated. Passed 10 yes 8 no 2 abstentions.

Following this there was a closed session.

The seating on the PNB Committees as of 8 March 2012 are listed below.

Best

Ken Aaron
PNB Director KPFK FRAT/Tech/Finance
3/17/2012 11:11:05 AM

Audit Committee:

Summer Reese
Wesley Bethune
Laura Prives

Coordinating Committee (Officers plus one Director/station):

Teresa Allen
Lydia Brazon
Nia Bediako
Bill Crosier
Campbell Johnson
Efia Nwangaza
Summer Reese
Tracy Rosenberg

Elections Committee

Ken Aaron
Teresa Allen, Wesley Bethune
Carolyn Birden
Revalyn Gold
Tracy Rosenberg

Finance Committee

Bill Crosier
Campbell Johnson
Ken Aaron
Tracy Rosenberg, Dan Siegel
Alex Steinberg

Governance Committee

Lydia Brazon, Ken Aaron
Kathy Davis
Marcel Reid
George Reiter, Bill Crosier
Tracy Rosenberg

Personnel Committee

Teresa Allen, Wesley Bethune
 Nia Bediako, Kathy Davis
 Lydia Brazon, Ali Lexa Al-Hilali
 Marcel Reid
 Efia Nwangaza
 Andrea Turner, Tracy Rosenberg

Programming Committee

Ivon Alcime
 Wesley Bethune, George Reiter
 Laura Prives
 Alex Steinberg

Racism & Sexism Committee:

Andrea Turner

Technology Committee

Kathy Davis
 Revalyn Gold
 Ali Lexa Al-Hilali, Ken Aaron
 Efia Nwangaza
 George Reiter
 Dan Siegel

National Task Forces (have never had a limitation of one Director per station, and have no quorum requirement as they are not specified in our Bylaws):

Affiliates Task Force:

Teresa Allen
 Campbell Johnson
 Heather Gray

Archive Task Force

(not active)

Development Task Force:

Ivon Alcime
 Teresa Allen
 Carolyn Birden
 Kathy Davis
 Revalyn Gold
 Campbell Johnson
 Laura Prives
 Summer Reese
 George Reiter
 Heather Gray

Financial Recovery Audit Task Force (FRAT) (composed of members of Audit & Finance):

Ken Aaron
Wesley Bethune
Carolyn Birden
Bill Crosier
Campbell Johnson
Summer Reese
Tracy Rosenberg
Dan Siegel
Alex Steinberg
