

Draft Minutes
PNB Audit Committee Meeting – Call-In
Open/Public Session,
Monday, April 17, 2017 – 8:30 PM ET

Audio of the meeting are archived at:
<https://kpftx.org/archives/pnb/audit/170417/audit170417a.mp3>
<https://kpftx.org/archives/pnb/audit/170417/audit170417b.mp3>

1. Open/Public Session Call to Order.

Protem Chair Grace Aaron called the meeting to order.
Protem Secretary Aki Tanaka called the roll.

Present: Grace Aaron, Elayne Duncan, William Heerwagen, Ken Laufer, Robert Mark, Dorothy Reik, Eileen Rosin, James Sagurton, Aki Tanaka

Absent: Sasha Futran

Excused Absences: Ahmad Anderson,

***Joined after the Roll Call:** Benito Diaz, Jaime Gomez, PK McCary
[Present- 12]

2. Agenda Approval

Unanimous Consent

3. Open Session Minutes approval

Correction to 4-11 Minutes by Robert Mark:

"Draft Minutes for April 11, 2017 with regard to Aaron's second motion to add to proposed agenda. Rather than add "Approval of past minutes to agenda" her actual motion was to add "a report by 2016 Secretary on the status of 2016 minutes: Are their meeting minutes requiring transcription or transcribed minutes awaiting approval?"

Vote on 4-11 Minutes Approval

Yes: Grace Aaron, Elayne Duncan, Jaime Gomez, Ken Laufer, Robert Mark, Dorothy Reik, James Sagurton, Aki Tanaka

No: Benito Diaz, William Heerwagen, PK McCary

Abstain: Eileen Rosin

[8Y-3N-1A : 4-11 Minutes approved]

Vote on 4-14 Minutes Approval

Yes: Grace Aaron, Elayne Duncan, Jaime Gomez, Ken Laufer, Robert Mark, Dorothy Reik, Eileen Rosin, James Sagurton, Aki Tanaka

No: Benito Diaz, William Heerwagen,

Abstain: PK McCary

[9Y-2N-1A : 4-14 Minutes approved]

4. Request for Proposal (RFP) for independent auditors

A. Resending the new RFP to 3 already sent.

Motion by William Heerwagen:

Send the new RFP with cover letter stating "Update".

Passed by unanimous consent.

B. Consideration of RFPs.

Investigate the Audit Firms: Robert Mark, PK McCary, Elayne Duncan

C. Scheduling of Next Meeting

Motion by Bob Mark:

Hold April 25 Meeting: Closed Session at 8:30ET, Open Session at 9:30ET.

Yes: Grace Aaron, Elayne Duncan, Jaime Gomez, Ken Laufer, Robert Mark, Dorothy Reik, Eileen Rosin, James Sagurton, Aki Tanaka

No: Benito Diaz, William Heerwagen, PK McCary
[9Y-3N :Motion passes]

D. Posting of RFP.

Post to Pacifica Website

E. Wording of RFT.

Remove wording: "with a requirement to file an audited financial statement with the Corporation for Public Broadcasting and general membership by February 28/29 of each year.'

Motion by William Heerwagen:

Add the wording to fix the audit completion date:

"Work should be completed by mid-July 2017 to comply with an extension granted by the California Attorney General's Office. This timeline will allow approximately six weeks for Audit Committee and Pacifica National Board review."

Approved by unanimous consent

6. Adjourn

Approved by unanimous consent.

Secretary Audit Committee

Akio Tanaka – 04/24/17