

Draft Minutes
PNB Audit Committee Meeting – Call-In
Open/Public Session,
Friday April 14, 2017 – 8:30 PM ET

Audio of the meeting are archived at:

<https://kpftx.org/archives/pnb/audit/170414/audit170414a.mp3>

<https://kpftx.org/archives/pnb/audit/170414/audit170414b.mp3>

1. Open/Public Session Call to Order.

Protem Chair Grace Aaron called the meeting to order.

Protem Secretary Akio Tanaka called the roll.

Present: Grace Aaron, Benito Diaz, Elayne Duncan, Jaime Gomez, William Heerwagen, *Ken Laufer, Robert Mark, PK McCary, Dorothy Reik, Eileen Rosin, James Sagurton, Aki Tanaka

Excused Absences: Ahmad Anderson, Sasha Futran

[Present- 11]

* Arrived after the roll call

Selection of timekeeper/s

Point of Order from William Heerwagen

Protem Chair election was invalid.

Vote to affirm that Protem Chair election was valid.

Yes: Grace Aaron, Elayne Duncan, Jaime Gomez, Robert Mark, Dorothy Reik, James Sagurton, Aki Tanaka

No: Benito Diaz, William Heerwagen

Abstain: PK McCary, Eileen Rosin,

Not Present: Ken Laufer,

[6Y-2N-2A- 1NP: Result of election affirmed]

2. Agenda Approval

Yes: Grace Aaron, Elayne Duncan, Jaime Gomez, Robert Mark, PK McCary, Dorothy Reik, Eileen Rosin, James Sagurton, Aki Tanaka

No: Benito Diaz, William Heerwagen,

Not Present: Ken Laufer,

[9Y-2N-1NP: Agenda approved]

3. Open Session Minutes approval [Not addressed]

Unanimous Consent

4. Excused Absences

Excused Absences: Ahmad Anderson, Sasha Futran

5. New Audit Committee Member Orientation and Q & A

6. Notice Email Election for Audit Committee Chair and Secretary,

Nomination for Chair: William Heerwagen, Robert Mark

Nomination for Secretary: Akio Tanaka

To be completed by April 24, 2017.

7. Request for Proposal (RFP) for independent auditors

A. Complete Draft RFP Updated the wording:

Extended discussions

See attached RFP

- B. Consider potential CPA firms
Akio Tanaka, Jaime Gomez,
- C. Consider any postings or advertisements [Not addressed]
- D. Next Steps
Whether to send new RFP to ones already sent.
To be discussed at next meeting.

8. **Adjourn**

Unanimous consent

Audit Committee Protem Secretary
Akio Tanaka – 04/16/17