

WPFW- LSB Regular Meeting Minutes August 11, 2021

Teleconference via Zoom Washington, DC

Arthur McCloud – Chair, Dennis Williams – Vice Chair

Nick Arena – Treasurer and Ellen Williams Carter - Secretary

I. Call to order started at 6:42 p. m.

II. Roll call

16 - Members that were present: Craig Hall, Eileen Rosin, Ellen Williams Carter, Julie Hewitt, Marsha Coleman Adebayo, Vanessa Dixon-Briggs, Wayne Bruce, Arthur McCloud, Kathleen Maloy, Sabooh Hikim, Ron Pinchback, Thomas O'Rourke, Martha Peterson, Thomas Blanton, Nick Arena, and Dennis Williams, Louis Wolf, and Tim Willard

Timekeeper: Sergeant at Arms: John Tatum

Excused absence: Donna Grimes, Sabooh Hikim

Unexcused absence: Craig Hall

III. The agenda was approved as amended.

These questions were submitted by Vanessa:

- 1) Amend the June Program Committee Report (This question was addressed by 2 motions during the Program Committee report.)
- 2) CSE Report distributed in July regarding the June LSB meeting (This was addressed during the CSC report.)
- 3) Program Committee mission (This will be placed on the agenda at the next meeting.)
- 4) Response to question asked by Ellen on July 5 (3:55pm) - unless a Program Committee official can respond in the interim. The question she asked is "Who posts the Program committee meeting website posts?" (This was answered.)
- 5) Are LSB and committee meetings recorded and how can these be accessed by members? (A member has been trying to get a response to this issue for more than a month but to my knowledge the issue is not resolved.) (This was answered.)

IV. The July 14, 2021 minutes were approved.

V. Management Reports

Katea Stitt, Program Director is absent due to illness. She is on medical leave and her father died.

Jerry Paris, General Manager is absent due to work related responsibilities at the station. His is assisting with the pledge drive.

VI. Finance Committee Report (submitted a written report: See Attachment A)

Nick Arena stated,

The Station is doing pretty well. The budget is ahead for June. The revenues are greater than the expenses by about \$100,000. As of Monday, we received 50% of the \$150,000 goal which is over \$75, 000.

Thomas Blanton stated that he sent questions regarding the stations finances to Arthur; however, they weren't answered. He asked that his written document be entered in the records. Arthur stated that he thought Thomas B. was

joining the Finance Committee and submitting his questions during the meeting. Arthur said he will forward the questions to the Finance committee.

Kathleen acknowledged and thanked the programmers for raising money during the pledge drive.

Ron thanked Nick Arena for managing the stations finances.

VII. Community Comment

There were no comments from the community.

VIII. PNB Report

There was a discussion regarding the LSB delegate elections. Ron assured everyone that the dates for the election is embed in the bylaws.

Julie stated that at WPFW we need to get carts and on-air debates so we can better serve our listeners. Additionally, Julie shared that a director at KPFA during the PNB Finance committee meeting said, "WPFW's financial reports are the most pleasing of the station reports. It shows growth in the right places." Julie stated kudos to Jerry, Katea and the Programmers for their work.

Kathleen asked for information about the open delegate seats which she received. She was satisfied after an explanation.

IX. Outreach and Development (submitted a written report: See Attachment B)

Martha thanked all that participated in the Town Hall. She wants a PSA aired to thank the Bladensburg Water Park for hosting the 5k Walk. Masks are not required but they are suggested. "Walking Back to Life" is the title of the 5K walk that takes place on September 18. The cost is \$45. Only 75 people are allowed to attend the 5K Walk. The Park is being very cautious.

James Funk and Dr. Nick agreed to let the O&D committee have spots on their show to talk about the 5K Walk.

Nick has called Jerome. They are in touch with each other.

X. Programming Committee

There was no meeting in August.

Programmer Bill of Rights

It was decided that it would be discussed during unfinished business.

June Program Committee Report

Vanessa requested that the following be added to the agenda:

The 2 items were added to the agenda. Vanessa's 3rd item was not added to the agenda for the August meeting but will be added to the agenda for the September meeting.

Eileen asked Vanessa to change the word claims to expressed in her motion to change the June Program Committee Report. Vanessa agreed to the change.

After a discussion and advice from the Parliamentarian two motions were submitted.

1. Thomas Blanton's motion

He moves that we treat Vanessa's motion regarding the changes for the June Program Committee Report as a minority report.

Vote

For/Yes – 9 Against/Yes- 1 Abstentions- 3

Vanessa's changes to the June Majority Program Committee report is a Minority Report to be voted on by the entire LSB.

2. Dennis Williams' motion

He moves that we vote on whether to place the Minority and Majority June Program Committee report on the agenda during this meeting for a 2/3 vote or place them on the agenda for the September LSB meeting without the 2/3rds vote requirement.

Vote

For/Yes – 6 Against/No – 7 Abstentions- 2

Vanessa's Minority June Program Committee report will be placed on the September LSB regular meeting agenda for a vote.

Kathleen wants the LSB members to receive two documents: the labeled Majority and Minority Program Committee reports as required (Friday before the meeting) prior to our next LSB regular meeting in September.

XI. Communication Standards and Enforcement Committee

Dennis stated that people are talking out of turn and not raising their hands. In addition, a request for Point of Privilege, still needs to go in the stack and wait for your turn. Dennis said no motion was made regarding these issues.

XII. Unfinished Business

Programmer's Bill of Rights

Kathleen had several questions:

1. Has the original PBR been sent out to anyone? Thomas O. said the original has been sent out several times.
2. Whose time will be compromised? Will we need more time from management? Thomas O. said all stations have some PBR for unpaid staff.
3. How will this increase in the WPFW PBR presented by the Program Committee benefit to the station? Thomas O. wants it distributed to all programmers. He wants to offer a motion to send the PBR to them at the September LSB meeting.

Ron stated that we need to wait to send the draft out to programmers.

XIII. New Business/Action Item Summary

Chairmen Report

He addressed the tardiness of some LSB members in attending meetings.

He also requests LSB members participate in the station activities, e.g. by pitching, donating to the station and LSB fundraisers.

Action items-

1. Add to the LSB September regular meeting a vote accepting either the Minority or Majority June Program Committee report
2. The 5k Walk on Sept. 18, he wants as many participants as possible.
3. An explanation of the Mission of the program committee- requested by Vanessa
4. Marsha congratulations for the social justice programming
5. Review the Programmer's Bill of Rights – exchange comments and questions ahead of time
6. Kathleen wants to see the original document that created the program committee. She wants to know who will provide the document.
7. Chair's Proposed directives
8. More explanation is needed for premium gifts

9. Are LSB meetings recorded? John records the meetings and sends them to Otis who puts the recording on the Pacifica archives and calendar. More information is needed about recordings of committee meetings.

Convened the regular meeting at 9:26 pm

Executive Session 9:36 pm

As per the bylaw, Article Six, Meetings of the Board of Directors, Section 7, the **executive session** involved matters dedicated to and predominantly regarding LSB personnel matters.

XIV. Adjourned the regular meeting 11:12 p.m.

Arthur McCloud, Chair adjourned the meeting

Minutes submitted by: Secretary, Ellen Williams Carter

Attachment A

WPFW Finance Committee Report - Monday, August 9, 2021

1. Station Cash Flow Update: Bank Balances were \$87K. Summer mini-pledge drive goal is \$150K, 50% pledged as of August 9. Drive ends on August 15. Additional major donor gifts are expected in September thru December. Off-air and other types of fundraising are still needed due to shortfalls in 2019 and 2020. Certain LSB members and the General Manager will be discussing new grant opportunities and foundation going forward.
2. 2021 Budget Revenue and Expense Updates: Financial statements are being provided by NETA, the interim CFO to Pacifica who also is providing accounting support to the Station. November statements were available at the time of the report.

PNO estimates that WPFW past due Central Services payments for FY19-20 are approximately \$170K. Additional payments for other expenses from FY19 are estimated at \$100K. Additional expenditures (\$10K) to bring the HD Channels online were made in June. The Finance Committee is working on the FY2022 Budget. Targeted to be presented to LSB in September.

WPFW FY2021		
	Budgeted Income	Actual Income
October	230,175	212,445
November	112,304	108,442
December	243,510	129,471
January	109,862	80,628
February	186,115	155,849
March	57,003	233,946
April	84,077	71,268
May	219,609	203,631
June	64,539	102,774
July	46,400	40,040
YTD total	1,353,594	1,338,494
Difference		(15,101)
	Budgeted Expense	Actual Expense
October	126,812	144,641
November	131,588	143,103
December	127,844	125,166
January	126,196	98,140
February	136,997	79,316
March	131,689	175,675
April	112,041	114,080
May	142,173	118,993
June	124,402	148,730
July	115,008	119,336
YTD Total	1,274,750	1,267,180
Difference		(7,569)
Total Difference		(7,531)

Attachment B

Outreach & Development Committee Report

August, 2021

The Outreach & Development Committee met on Tuesday, August 3rd, 2021. The following topics were discussed:

1. Town Hall: The Town Hall Was held on Sept.18th from 2pm to 4pm. The General Manager and Program Director began the meeting, followed by a PNB report by Ron Pinchback, a summary of the Public Affairs & News Dept. by Askia Mohammed, an LSB report from LSB Chair, Arthur McCloud, and an interview with the founder of the Bethesda African Cemetery Coalition, Marsha Adebayo, conducted by Sabooh Hikim. To end the Town Hall, those who attended

participated in a survey regarding WPFW. Although notice of the Town Hall was broadcast 2 1/2 weeks before the Town Hall, there were only 19 people present, with 8 of those being WPFW presenters.

2. WPFW Walking Back to Life 5k: The 5K will take place on September 18th from 8am to 12pm at the Bladensburg Waterfront Park, Bladensburg, Md. Only 75 people are allowed because of COVID restrictions. Of that 75, we reserved 15 for volunteers, DJ's and race organizers. We hope that LSB members will be in attendance. Music, free healthy snacks and water will be provided.