

## Minutes WBAI LSB GM & PD Search Committee meeting 10-15-24

Present: Jim Dingeman (Chair), Eleanor Elizabeth Forman, Sally Gellert, Gloria Guillo, Cerene Roberts, Michael D.D. White

Absent: Simon Fitzgerald, Alejandrina Murphy, Katherine O'Sullivan

Also Present: M. Kay Williams (Secretary), Janet, Steve, and "Steve-Listening"

### Agenda

- Call to order – 1 min, Identify Timekeeper
- Roll Call - 3 min
- Adopt Agenda – 10 min
- Approve minutes – 5 min
- Report back on workshop on job definition and setting up others – 5 min.
- Discussion editing current GM and PD job descriptions – 10 min.
- Advertising the jobs – 15 min
- Set Next meetings – 5 min
- Adjourn – 2 min

7:06 pm ET - The meeting was convened by the elected chair, Jim Dingeman

Timekeeper was identified as Gloria Guillo.

Roll was called by Michael D.D. White, as above.

Agenda was screen shared and discussed and approved with amendments as noted above.

7:12 pm ET Motion (Jim Dingeman) To approve the minutes which had been sent out to the group. Cerene Roberts wished to register that she abstained. There were no other objections.

7:13 pm ET The Chair reported that the working group met on his zoom on Sunday 10-13-24 and reviewed and made suggested changes in the WBAI GM and PD job descriptions which have been emailed to the group and the LSB.

The committee discussed this job description for comparisons.

7:20 pm ET Motion (Cerene Roberts) To delete mentions of specific staff positions which no longer exist, e.g. Business Manager, Music Director, Chief Engineer and CFO.

The committee discussed the motion which passed without objection.

The Chair screenshared a GM job description from sister station WPFW, which is currently posted on Pacifica.org website.

The committee discussed this job description, especially as to financial accountability and responsibilities and how to insert language about reporting to and collaborating with the LSB, which according to bylaws, has responsibility for annual review of the GM. Other weaknesses were identified as needing to add responsibility to develop multiple platforms and training, and avoiding language which might be intimidating to applicants.

Sally Gellert and Gloria Guillo volunteered to work on rewriting these passages.

7:30 pm ET Motion (Jim Dingeman) To extend this discussion 10 minutes. Passed without objection.

The committee continued to discuss editing the job descriptions.

7:40 pm ET Motion (Jim Dingeman) To extend the discussion 5 minutes. Passed without objection.

The Committee continued to discuss editing the job descriptions.

7:45 pm ET Motion (Jim Dingeman) To extend the discussion 5 minutes. Passed without objection.

Jim Dingeman promised to make a draft reflecting the discussion and send it to everyone.

Jim Dingeman stated that he will continue to set up Sunday working groups at 7 pm on his zoom account and post them in kpftx as continuation meetings from this meeting to continue working on this editing process.

7:48 pm ET The Chair discussed contacts he had already made regarding platforms where to advertise job openings.

- Schools of Journalism : NYU, CUNY, and Columbia
- Current Magazine: publication of the Public Broadcasting System, sent a rate list
- CPB jobline
- Ask other LSB's where they have posted. KPFT recently did a search.
- National Office should have a list.
- Craig's List

The Committee discussed where to advertise.

Motion (Cerene Roberts) To plan to post ads by November 7<sup>th</sup> and run them for 3 weeks. We can post a summary job description which doesn't have to be perfect. Passed without objection.

The Chair called for setting next meeting dates.

The group agreed to continue meeting on Tuesdays at 7 pm on 10-22-24 and 10-29-24, but to change it up next month due to election day and Thanksgiving and in consideration of a member's standing commitments on the second and third weeks of the month. The Tuesday meetings will be scheduled on WBAI's zoom, which can take phone numbers, and also will be posted in kpftx.

The committee discussed these meeting dates and agreed without objection.

The Chair suggested that they begin the next meeting in executive session to discuss recent developments on the PNB.

8:04 pm ET Motion (Jim Dingeman) To adjourn and there was no objection.

Submitted by M. Kay Williams, Secretary