

1. Call to order and roll call (1 min.)
2. Approval of agenda (5 min.)
3. Approval of minutes from June 7, 2010 meeting (if ready - audio recording was just made available Wed. evening) (5 min.)
4. Review CFO evaluation survey and timeline for next steps (20 min.)
5. Develop timeline for annual reviews of ED (later this year) and CFO (early next year). (10 minutes)
6. New Business (15 min.)
 - 6A. Consider cleanup/re-writing of CFO job description (after survey is complete).
 - 6B. Other work this committee needs to do in the next few months?
7. Determine next committee meeting dates (work group to compile survey results, closed meeting to review results with ED and CFO, then another one with PNB, all by July 31) (10 min.)
8. Review Action Items (5 min.)
9. Adjourn meeting (approx. 9:30 PM EST or earlier)

*** Note *** The draft CFO evaluation survey questions, and job description, plus other public documents, are on the committee's Google group web page at <http://groups.google.com/group/pnb-personnel/files?&sort=date>