

MINUTES

Local Station Board Meeting of November 13, 2016

Aris & Carolyn Anagnos Peace Center

3916 Sepulveda Blvd, Culver City, CA 90230

Local Station Board (LSB) Meeting

I. Call to Order 4:00 p.m.

Roll Call Taken, LSB Excused absence request: Jonathon Alexander, Maggie LePique, Sandy Childs, Ali Lexa, and Steve Pride have requested excused absences. Excused absence requests approved by consensus. Unexcused absences: Aryana Gladney and Leslie Fox.

- a) Present are LSB members Chair Sharon Brown, Vice-Chair Roberta Eidman, and LSB Members Grace Aaron, Ken Aaron, Lydia Brazon, Stephen Frantz, Charles Fredricks, Jan Goodman, Steve Kaiser, Richard Macias, Michael Novick, Reza Pour, Dorothy Reik, Myla Reson, and Fernando Velazquez. Also present are Treasurer Fred Blair, Secretary Jaime Gomez, Parliamentarian Barbara Marbach, and GM Leslie Radford.
- b) Minutes of 10/16/2016 are approved by consensus.
- c) Steve Kaiser and Mansoor Sabbagh agree to be timekeepers.
- d) Michael Novick moves to convene a Delegates Assembly today, to consider bylaws changes proposed by the Pacifica National Board. Motions passes 12 to 2, with one abstention.
- e) Agenda approved by consensus, as amended by Grace Aaron. Amended to add a section to discuss selection of tellers, and election of Treasurer and Secretary.
- f) Time certain of 7:00 ending time for LSB meeting is approved by consensus.
- g) Time certain of 6:00 for beginning of Delegates Assembly is approved by consensus.
- h) Charles Fredricks and Fred Blair are approved by consensus to be tellers for December LSB elections for Officers. Board advises Secretary to post a notice on the KPFK website about elections for Treasurer, Secretary, and Parliamentarian (which do not need to be filled by LSB members). Grace Aaron will create wording for a cart to be aired advertising the Treasurer, Secretary, and Parliamentarian positions to listeners.

II. General Manager's Report (Appendix C)

III. Public Comments #1--5:40

IV. Recessed for Delegates Meeting 6:00 to 6:40 (Appendix B)

V. Public Comments #2--6:40

IX. Closing Business

Meeting adjourns at 6:50 p.m.

Appendix A - Required Notices

Proper notice of this meeting was posted on the KPFK Calendar and at the Pacifica Calendar as required.

Appendix B – DELEGATES ASSEMBLY MINUTES

KPFK Delegates Assembly Meeting of November 13, 2016

Aris & Carolyn Anagnos Peace Center

3916 Sepulveda Blvd, Culver City, CA 90230

Delegates meeting convened at 6:00 p.m. to consider two proposed Pacifica National Board bylaws changes.

Roll Call Taken. Excused absence requests: Jonathon Alexander, Maggie LePique, Sandy Childs, Ali Lexa, and Steve Pride have requested excused absences.

Unexcused absences: Aryana Gladney and Leslie Fox.

Present are KPFK Delegates Chair Sharon Brown, Vice-Chair Roberta Eidman, and Delegate Members Grace Aaron, Ken Aaron, Lydia Brazon, Stephen Frantz, Charles Fredricks, Jan Goodman, Steve Kaiser, Richard Macias, Michael Novick, Reza Pour, Dorothy Reik, Myla Reson, and Fernando Velazquez. Also present are Treasurer Fred Blair, Secretary Jaime Gomez, and Parliamentarian Barbara Marbach.

Lydia Brazon requests a roll call vote for each of the proposals. It is explained to voting members that 13 yes votes are required for the KPFK Delegates to approve each proposed bylaws change. Each bylaws change received only 7 yes votes, so the bylaws changes were not approved by the KPFK Local Station Board Delegates to the Pacifica National Board. The roll call votes are as follow:

1. Add a Local Station Board Fundraiser (Replacing one LSB Town Hall with LSB Fundraiser): This proposal had 7 yes , 6 no, 2 abstentions, and 2 present, no vote (which may be considered abstentions). Delegates voting yes are: Lydia Brazon, Charles Fredericks, Tejvir Grewall, Richard Macias, Michael Novick, Reza Pour, and Fernando Velazquez. Delegates voting no are: Grace Aaron, Ken Aaron, Stephen Frantz, Dorothy Reik, Myla Reson, and Mansoor Sabbagh. Delegates voicing abstentions are: Jan Goodman and Steve Kaiser. Delegates present, choosing not to vote are: Sharon Brown and Roberta Eidman.
2. Delegate Elections (Changing frequency of delegate elections and term of delegates): This proposal had 7 yes , 6 no, 1 abstention, and 3 present, no vote (which may be considered abstentions). Delegates voting yes are: Lydia Brazon, Charles Fredericks, Tejvir Grewall, Richard Macias, Michael Novick, Reza Pour, and Fernando Velazquez. Delegates voting no are: Grace Aaron, Ken Aaron, Stephen Frantz, Steve Kaiser, Dorothy Reik, and Mansoor Sabbagh. Delegate voicing abstention is: Jan Goodman. Delegates present, choosing not to

vote are: Sharon Brown, Roberta Eidman, and Myla Reson.

The Delegates Assembly ended at 6:40 p.m.

IV. General Manager's Report to LSB

Report to the Local Station Board 11 November 2016

PERSONNEL

I have interviewed two candidates for the business manager position and passed my comments on to Pacifica's financial consultant, who will interview them by phone. Barring unforeseen circumstances, we should make an offer early next week.

On Monday, I am interviewing four candidates for the chief engineer position. The Pacifica technical director and Pacifica's engineering consultant will be on phone during these interviews.

I have hired Ali Lexa as a half-time subscriptions assistant, and he will start on November 16.

I have signed an agreement with the union to postpone contract negotiations until June and continue with the current contract until then.

FUND DRIVE

We are having our first staff planning meeting for the December fund drive next week. At the same meeting I hope to talk with the staff about how the station moves forward in the context of the election results.

Per the draft budget, the December fund drive is scheduled from December 6-22. The goal for the drive is \$400,000 or about \$23,000/day. We need a minimum of \$365,000 to carry us through until February.

On November 15, the Pacifica Radio Archives will be holding a network-wide day of fundraising broadcast from our studio.

BUDGET AND FINANCES

I'm attaching the latest revision of the budget. It is very much a draft. The major changes are including the September income statement (attached), the October 30 bank balance and adjustments to expenses based on the year-end totals, the results from the October drive, and a tab called "LSB budget" that includes the LSB's recommendation to increase revenue by \$134,000.

I have not been asked to meet with the national finance committee since the October LSB meeting, and I have received no further instructions from them.

We will spend about \$11,800 this month on premiums. We have delivered \$25,753.50 to Haiti Emergency Relief and \$14,025 to the Indigenous Environmental Network as contributions from our listeners. The net pledges were \$551,007 after these contributions or \$1,007 over our goal. We are also contributing one day's anticipated collection, or \$17,020, to the Pacifica Radio Archives in two installments, per our agreement with them.

We were notified that we have been awarded a \$15,000 grant from the Satterberg Foundation. The operating bank account balance is \$125,994.32 as of November 11. The most recent income report is attached.

OPERATIONS

We are converting the fund drive phones to our regular phone service. After an initial investment of under \$1000, we will save more than \$500/month by discontinuing our VoIP service.

We are getting closer to implementing the web-based timekeeping program available through our payroll processing company. This has become more pressing as we approach the federal changes to the Federal Labor Standards Law, which will make most of our employees eligible for overtime (and not compensatory time) after forty hours per week. The web-based time tracking program will give us accurate records and reduce the time and expense necessary for processing payroll.

PROGRAMMING

I forgot to request a report from the Interim Program Director.

OUTREACH, FUNDRAISING, DEVELOPMENT

The KPFK outreach team has been busy this month. We held a well-attended screening of Michael Moor's "Where to Invade Next", and tabled at several local community gatherings including the March Against Hate on Saturday. We were also well represented at the Black Panther Party 50th anniversary, thanks to the Los Angeles and Chicago chapters of the BPP, and were able to acquire several exclusive events to use as premiums, the first of these, a rare 2 hour conversation with Akua Njeri at San Francisco State, will air the week of the 14th.

While the recent national elections may have long reaching negative consequences, one bright spot is that the outreach to KPFK from grassroots community organizations skyrocketed in the wake of Trump's election. Almost a dozen of these voices could be heard this week on Uprising Asafo, Rootwork and Freedom Now, as well as Safe Harbor. We are currently developing a shared database for programmers of these contacts.

A "subscribe" button for sustaining pledges and a link to the Pledge Cart have been added to the "Donate" button on the website.

I forwarded a Code of Professional Integrity that was brought to me as a collaborative effort the public broadcasting Affinity Group Coalition and the Station Resource Group. I have signed us up at "working on it." The full text is attached. I would appreciate any LSB feedback especially on the following, which pertains to the LSB: Public media organizations create and reinforce trust through rigorous, voluntary standards for the integrity of programming and services, fundraising, community interactions, and organizational governance.

These standards of integrity apply to all the content public media organizations produce and present, regardless of subject matter, including news, science, history, information, music, arts, and culture. These standards apply across all public media channels and platforms - broadcasting, online, social media, print, media devices, and in-person events.

Promote the common good, the public interest, and these commitments to integrity and trustworthiness in organizational governance, leadership, and management.

Special thanks to Doug, Marla, Doug, and Ian, who have respectively contributed building maintenance, kitchen organization, news room assistance, and continued gardening. And I am always grateful to our fund drive volunteers.

Respectfully submitted,
Leslie Radford General Manager, KPFF 11 November 2016

Addendum: Responses to October Minutes Appendix E, F, and G

E. An existing email account, talkback@kpfk.org, was provided to the chair of the LSB, the secretary of the LSB, and the chair of the strategic committee per the motion titled "Set-up E-mail Communication Line for Listeners." I was advised that the subcommittee using this email account would provide the announcement for the website, and I'm waiting for that.

F. I have talked with the LSB member about this project, and it is scheduled to be undertaken immediately following the PRA one-day fund drive.

G. Attached.

Public Broadcasting Code of Integrity

Public media organizations contribute to a strong civil society and active community life, provide access to knowledge and culture, extend education, and offer varied viewpoints and sensibilities.

The freedom of public media professionals to make editorial decisions without undue influence is essential. It is rooted in America's commitment to free speech and a free press. It is reflected in the unique and critical media roles that federal, state, and local leaders have encouraged and respected across the years. It is affirmed by the courts.

Trust is equally fundamental. Public media organizations create and reinforce trust through rigorous, voluntary standards for the integrity of programming and services, fundraising, community interactions, and organizational governance.

These standards of integrity apply to all the content public media organizations produce and present, regardless of subject matter, including news, science, history, information, music, arts, and culture. These standards apply across all public media channels and platforms - broadcasting, online, social media, print, media devices, and in-person events.

Public media, individually and collectively:

- Contribute to communities' civic, educational, and cultural life by presenting a range of ideas and cultures and offering a robust forum for discussion and debate.
- Commit to accuracy and integrity in the pursuit of facts about events, issues, and important matters that affect communities and people's lives.
- Pursue fairness and responsiveness in content and services, with particular attention to reflecting diversity of demography, culture, and beliefs.
- Aim for transparency in news gathering, reporting, and other content creation and share the reasons for important editorial and programming choices.
- Protect the editorial process from the fact and appearance of undue influence, exercising care in seeking and accepting funds and setting careful boundaries between contributors and content creators.
- Encourage understanding of fundraising operations and practices, acknowledge program sponsors, and disclose content-related terms of sponsor support.

- Maintain respectful and accountable relationships with individual and organizational contributors.
- Seek editorial partnerships and collaborations to enhance capacity, perspective, timeliness, and relevance and apply public media standards to these arrangements.
- Expect employees to uphold public media's integrity in their personal as well as their professional lives, understanding that employee actions, even when "off the clock," affect trust, integrity, credibility, and impartiality.
- Promote the common good, the public interest, and these commitments to integrity and trustworthiness in organizational governance, leadership, and management.