

Minutes of the KPFK Local Station Board Meeting of 04/16/05

A regular meeting of the KPFK Local Station Board was held on April 16, 2005. The Chair, Don White, was in the chair; Grace Aaron was the acting Secretary. The minutes of the previous meeting on March 17, 2005 were approved and the approved minutes of the meeting of January 5, 2005 were amended.

Twenty Members were present, constituting a quorum: Grace Aaron, Dave Adelson (arrives at 11: 24), Sara Amir, Rodrigo Argueta, Maria Armoudian, Marie Deary (arrives at 11:46 AM), Israel Feuer, Sherna Gluck, Jan Goodman (arrives at 11:55 AM), Terry Goodman, Sonali Kolhatkar (arrives at 11:35 AM), Arturo Lemus, Alan Minsky (arrives at 11:35 AM), Ed Pearl, Reza Pour, Julie Rodriguez, Madeleine Schwab, Donna Warren, Don White, and Lamont Yeakey (arrives at 12:55).

Also present: Treasurer Pro-Tem Casey McFall, Treasurer Candidates Bella DeSoto and Doug Barnett (withdrew), Secretary Candidates Carol L. Nealy and Marjorie M. Mikels, and members of the LSB Elections Working Group Fred Barnes, Art Stasney, Jack VanAken, and Roger Zimmerman.

Absent: Lydia Brazon (excused 5/19), Bill Gallegos, Kimberly King, and Margaret Prescod.

Also absent: KPFK General Manager Eva Georgia.

Agenda Item I: Call to Order, Call of the roll, Review and Approval of Agenda, Approval of Minutes, Excuse Absences

Meeting is **called to order** at 11:22 AM

The proposed agenda is amended and **approved** without objection. The excusing of absences for this meeting is placed later on the agenda. 11:39 AM (See Appendix A)

Excuse Absences

Motion: Terry Goodman moves that the absences of Sara Amir, Madeleine Schwab, and Lamont Yeakey from the LSB meeting of March 17, 2005, who requested that their absences be excused beforehand, be excused.

Motion passes: Y: 14, N: 0, A: 1

Approval of Minutes

Motion: Grace Aaron moves that the minutes of Jan. 5, 2005 be changed to correct the scheduled date of the July 2005 regular LSB meeting from July 14th to July 21st.

Motion passes: Y: 12, N: 0, A: 0

Motion: Sara Amir moves that the minutes of the last meeting be approved as corrected (the correction is that the originator of the motion on the Flynt/Hustler Magazine letter presented at 8:17 pm be changed from Lydia Brazon to Ed Pearl).

Motion passes: Y: 13, N: 0, A: 0

Agenda Item II. Comments by the Chair 11:51 AM

Agenda Item III. Election of Local Station Board Secretary & Treasurer 11:57 AM

The Elections Working Group hands out a short primer entitled "Simple IRV Rules" (See Appendix B)

Candidates for Treasurer introduce themselves and make brief statements:

Bella De Soto, KPFK listener 12:00 PM

Casey McFall, LSB Treasurer Pro Tem 12:01 PM

Candidates for Secretary introduce themselves and make brief statements:

Marjorie M. Mikels, KPFK listener 12:04 PM

Carol Nealy, KPFK listener 12:07 PM

Grace Aaron, KPFK Secretary Pro Tem 12:10 PM

Questioning of the Candidates 12:14 PM

Ballots are handed out and LSB members vote, with members of the Elections Working Group acting as tellers.

Election results are given later in the meeting but included here for clarity. Casey McFall is **elected** treasurer. Carol Nealy is **elected** Secretary. (See Appendix C for full IRV results of these elections)

Agenda Item IV: Pacifica National Board/Directors' Report 1:04 PM

Dave Adelson gives a verbal report (See Appendix D for written report)

Donna Warren gives a verbal report 1:18 PM

Maria Armoudian gives a verbal report 1:24 PM

Questions & Discussion 1:31 PM

Motion: Terry Goodman presents the following motion:

Resolved: That the KPFK LSB requests that the PNB Finance Committee investigate PNB meeting costs and recommend such budget amendments and procedural changes as are necessary for the PNB to efficiently and economically conduct business for the remainder of the year. 1:47 PM

Vote taken after Public Comment

Motion passes: Y: 13, N: 0, A: 0

Motion: Israel Feuer calls for a public meeting regarding PNB matters including the choice of a new Pacifica Executive Director.

Motion passes: Y: 17, N: 0, A: 0 1:58 PM

Agenda Item V. KPFK LSB Committee Reports/Motions 1:58 PM

(a) Finance/Development Committee Report

Casey McFall gives a report 1:59 PM (See Appendix E for Written Report)

Motion: Terry Goodman moves that the KPFK LSB approves the utilization of \$23,400 of surplus revenue for compensation of news stringers.

Voting after Public Comment

Motion passes: Y: 13, N: 0, A: 1

(b) Programming Oversight Committee Report 2:11 PM

Sherna Gluck gives a verbal report (See Appendix F for Written Report)

(c) Management Evaluation Committee Report 2:20 PM Sonali Kolhatkar gives a verbal report (See Appendix G for Written Report)

Motion: Sonali Kolhatkar and Marie Deary propose the following motion:

Resolved,

- a) That the LSB accept the slightly modified version of the evaluation form
- b) That the GM evaluation of 2004 should be conducted by the LSB as it was constituted in 2004, and by the paid station staff who worked during 2004, or any period within 2004
- c) That the GM is requested to provide address labels for the 2004 paid staff by Tuesday April 19th, and
- d) That the deadline to turn in evaluations be moved to the next LSB meeting.

Voting after Public Comment

Motion passes: Y: 14, N: 1, A: 1 (2/3 required)

(The new General Manager Evaluation Form is included as an MS Word attachment to these minutes.)

Motion: To amend Agenda to go to Public Comment for 15 minutes at this time

Motion passes: Y: 10, N: 0, A: 2 (2/3 required)

Agenda Item VI. Public Comment 2:47 PM

Continue Agenda Item V. KPFK LSB Committee Reports 3:14 PM

Motion: Ed Pearl moves to extend the application for LSB committee membership to the May meeting.

Motion passes: Y: 13, N: 0, A: 2 (2/3 required)

(d) Structure/Governance Committee Report (No verbal report given at this time. See Appendix H for written report.)

(e) Arts Committee Report

Maria Armoudian announces that the next meeting of the Arts Committee will be on Thurs., April 28, 2005 at 6 pm at the Station.

(f) Outreach Committee Report 3:26 PM

Arturo Lemus gives a brief report (See Appendix I for written report)

The next meeting of the Outreach Committee will be held on April 27, 2005 at the Echo Park Methodist Church on Alvarado St. just north of Sunset Blvd.

Meeting is **adjourned** 3:33 PM

Respectfully Submitted,

Grace Aaron, KPFK LSB Secretary Pro-Tem

These minutes were approved on 5/19/05.

APPENDIX A - Approved Agenda

KPFK Local Station Board Meeting --- Saturday, April 16, 2005 --- 11:00 a.m.

UCLA Downtown Labor Center/ UNITE!-HERE Union Board Room

675 South Park View Street Los Angeles, California 90057-3306

I. Call to Order, Call of the Roll, Welcome & Acknowledgements, Review and Approval of the

- Agenda, Approval of LSB Minutes [5 minutes]
- II. Comments by the Chair [2 minutes]
 - III. Election of Local Station Board Secretary & Treasurer [30 minutes]
 - IV. Pacifica National Board/Directors' Report [30 minutes]
 - V. KPFK LSB Committee Reports/Motions [Seven minutes each except when a committee is bringing a motion] (Each Committee to state who the Chair and Secretary for each committee is, if any, and the date of the next committee meeting.) [45 minutes]
 - [a] Finance/Development [b] Programming Oversight [c] Management Evaluation
 - VI. Public Comment [15 minutes]
 - V. Continue LSB Committee Reports/Motions
 - [d] Structure/Governance [e] Arts [f] Outreach [g] Committee of Inclusion, a committee of the Pacifica National Board.
 - VII. Voting by the Board [7 minutes]- limited to 2 pro/2 con
 - VIII. Old Business: [a] Spanish language interpretation/announcements re: LSB meetings,
 - [b] Flynt/Hustler Magazine letter [c] Gluck motion on LSB/Listener Comment Line
 - [d] on-air "Report To Listeners" programming [e] Board Training/motion was approved[20 minutes]
 - IX. New Business:
 - [a] Excused absences for this meeting
 - [b] Brazon motion on "straw votes" [7 minutes]
 - X. Public Comment [15 minutes]
 - XI. Voting by the Board [7 minutes]- limited to 2 pro/2 con
 - XII. Next meeting, announcements, adjournment [4 minutes]

APPENDIX B - Simple IRV Rules

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[Adapted 4/13/2005 from Simple STV Rules, file <http://stv.sourceforge.net/SimpleSTVRules.html>]

These rules correspond to the currently popular implementation of IRV. However, the rules may vary from one venue to another, and (like everything about IRV/STV), are sure to change in the future.

I. DEFINITION AND PRINCIPLE

(a) **DEFINITION:** The IRV voting method vote shall be defined as a voting system applicable only to elections for a single office. It is in fact STV under the single-office restriction. Its purpose is first, to preclude the need for runoff elections when no candidate initially receives a majority of the votes cast; and second, to allow voters to rank candidates in the order of their choice, so that if a first choice is defeated (but no candidate elected), instead of votes for defeated candidates being wasted they can be transferred to second and subsequent choices. This is accomplished by tabulating votes according to the rules described below.

(b) **PRINCIPLE:** IRV tabulates votes based on the principle that any vote cast which would not otherwise help elect a voter's most preferred candidate(s), shall be used to help elect that voter's next-most preferred candidate(s). Thus, if a voter's first choice among the candidates is eliminated, that vote instead will be cast for the voter's second or succeeding (next-highest ranking) choice.

II. CASTING AND INTERPRETING BALLOTS

(a) **Directions to Voters:** Vote for candidates (at least one and better all) in your order of choice. Indicate your first choice by filling in the box in column 1 next to that candidate's name, your second choice by filling in a box in column 2, and so on.

Do not assign any two candidates the same choice. If you wish, choose only one candidate. Note that ranking additional candidates cannot affect a higher-choice candidate's chance to win.

(b) **Interpreting Ballots:** Ballots shall be interpreted to represent the will of the voter to the extent possible. If a voter gives the same ranking to two or more candidates, the ballot will be processed (including possibly disallowed) according to the applicable local election rules. If a voter fails to mark a second choice and marks a third choice, then the third choice becomes the second choice, and so on. Any ballots that do not clearly mark any choice are invalid and must be set aside.

In elections where write-in candidates are permitted, any votes cast for eligible write-in candidates shall be tabulated in the same manner as those for candidates whose names are printed on the ballots; provided that the voter assigns any such candidate a choice in relation to other candidates appearing on the ballot.

III. TABULATION OF VOTES

In accordance with the principle expressed in Section I, ballots shall be counted according to the following rules.

(a) **DETERMINATION OF VICTORY THRESHOLD:** For any given election, the number of votes necessary for a candidate be elected shall be termed the "threshold." The threshold is the smallest whole number (integer) of votes GREATER than half the valid votes cast, commonly deemed a "majority" of the votes.

(b) **RULES REGARDING TRANSFER OF VOTES:** The following rules regarding vote transfer shall apply in the tabulation.

Votes cast for candidates who are eliminated shall be transferred to the voters' second choices, or third choices if the second choices have been eliminated, and so on.

Votes may not be transferred to candidates who have been eliminated. When a voter's next choice is not eligible for receipt of transferred votes, that vote shall be transferred to the voter's subsequent choice.

If none of the remaining choices on the ballot are eligible to receive transferred votes, then that that vote is "exhausted" and must be set aside.

(c) **TABULATION:**

(1) Compute the victory threshold.

(2) The tabulation shall proceed in rounds; the first round is a tabulation of first-choice votes.

(3) If no candidate reaches or exceeds the threshold on the first round, the candidate with the fewest number of votes is eliminated and that candidate's votes are transferred as described in (b), above.

(4) Each succeeding round will transfer votes from one candidate, to wit the candidate eliminated at the preceding round.

(5) This process of eliminating candidates and transferring votes shall continue until (as will inevitably happen) a candidate is elected.

(d) DETERMINATIONS IN THE CASE OF A TIE: For ties between candidates occurring at any round in the tabulation, the tie shall be broken based on whomever was credited with the most votes in the previous round of tabulation. If candidates are tied in the previous round of the tabulation, then the tie will be broken by lot.

(e) FILLING A VACANCY: Should the office in some IRV election become vacant, IRV provides a way of filling the vacancy without a new election. A vacancy can be filled by recounting the ballots from the election, except that the departing former winner's name is deleted from all ballots. The first candidate to reach the winning threshold in the recount should fill the vacancy. For the purpose of filling vacancies, all ballots shall be retained until no longer needed.

APPENDIX C - Election Results

To: the Secretary and Secretary-elect of the KPFK Local Station Board

From: Don White, KPFK LSB Chair

Subj: Details of the election of April 16, 2005 for LSB secretary & treasurer

I certify that the election results handed to me by the duly constituted election working group, functioning as tellers for the election, are as follows:

=== number of first place votes=====

Treasurer: Casey McFall 17 Bella De Soto 2

Secretary: Carol Nealy 12 Grace Aaron 7 Margorie M. Mikels 0

These results should be entered into the minutes of the meeting. Thank you, Don White

[This post copies the election working group for monitoring purposes.]

APPENDIX D - Director Report

Report on Pacifica National Board Meeting

April 1-3, 2005

1) Committee meetings

-Committee meetings were scheduled for Friday April 1 but this was in error since, due to quorum requirements, the majority could not meet.

The agenda was altered, but since the start time was changed from the originally noticed start time for the meeting from 6 pm to 10 am, a point of order was raised that we could not meet formally until 6 pm. Instead, informal caucusing in small groups occurred throughout the day. Confidential committees including only directors (e.g. the Executive Review committee) did meet.

2) PNB Secretary Resignation

- PNB Secretary William Walker resigned due to his difficulty managing the workload of the Secretary position. PNB members Rob Robinson and Mike Martin shared secretary duties over the weekend, but no PNB member stepped forward to accept the post. The ED's administrative assistant, Lailoni Duarte, agreed to take on the task, although she will not be able to function as secretary during in person meetings due to her other responsibilities. The Coordinating Committee will address allocation of secretary duties.

3) Executive Director Resignation

- ED Dan Coughlin announced at the beginning of the meeting that he would be stepping down as ED due to his wife's pregnancy with twins. Dan has since clarified that he will remain as ED not longer than 90 days. The PNB formed an Executive Director Search committee comprising one PNB member from each signal area, and including, as non-voting members, two general managers elected by the Administrative Council (which itself includes the 5 GMs, the archives director Brian Deshazor, the affiliates director Urula Ruedenberg. I am uncertain

whether the CFO and ED are considered members of the Administrative Council). It will also include the ED

4) WBAI LSB suspension of member Paul DiRienzo for 6 months
- Most of public comment during all three days of the meeting was occupied with testimonials about either the appropriateness or inappropriateness of the suspension of Paul DiRienzo, with much of the discussion focusing on his alleged repetitively abusive and disruptive behavior. Several weeks before the PNB meeting, relying upon the provisions of Robert's Rules for suspension of members, the WBAI LSB suspended - by majority vote - one of its members, Paul DiRienzo for a period of 6 months, due to behavior it deemed abusive and disruptive. Note: the Pacifica Bylaws indicate a process for expulsion of members via a 2/3 majority vote and with certain notice requirements, but also indicate that on issues not directly addressed by the Bylaws, Robert's Rules rule. Robert's allows for suspension of members "for a time". The WBAI LSB interpreted this to mean that a 6-month suspension was permissible. There has been debate about whether this suspension should be rescinded by the PNB, and much legalistic discussion about whether and what grounds it could be rescinded. The issue was referred to the PNB Governance Committee which on Thursday by majority vote voted to oppose rescinding.

5) Digital Conversion

- due to concerns about the specific technology (IBOC) being considered for digital conversion, and about the possibility of its implementation by Pacifica stations without thorough consideration, I brought the following motion:
- The issue of implementation of HD radio goes before the Finance Committee and the Technology Committees to consider the questions and make recommendation to the board before this technology is implemented.

This issue must be approved by the PNB before implementation.

6) Revision of resolutions on regular reporting of financial data to the National Finance Committee

- at its December 2004 teleconference meeting the PNB approved a series of resolutions from the National Finance Committee (NFC) on regular reporting of information to the NFC and local LSB finance committees. There had been some concerns and objections to the details of these resolutions from the ED, CFO, and administrative council. The NFC met with the general managers and negotiated a series of revisions of these resolutions. These were brought by the NFC at the PNB meeting and were passed as follows:

NFC REPORT ON FINANCIAL DISCLOSURE PROCEDURES

Martin explained that the NFC had met jointly with the General Managers to discuss the implementation of NFC resolutions on financial disclosure that were adopted on December 20, 2004. Martin reported that in the spirit of collaboration, the NFC adopted revised resolutions that accommodated the concerns of the General Managers and that these resolutions offered were with the agreement of the General Managers. A request to divide consideration of the seven resolutions was made, and the Chair divided consideration of the Motions, ruling that resolution number 7 be considered separately.

Martin offered the following resolutions 1-5, with one accepted friendly amendments by Walker and Martin to resolution number 2, which is underscored.

1) Inter-unit Transfers

Resolved that:

- a) The National Finance Committee shall be notified of all unbudgeted interdivision transfers of funds, of the reason for the transfer, and of the repayment or reimbursement schedule, if any is applicable;
- b) that any unbudgeted interdivision transfer of funds in excess of \$5000 shall require approval by the National Finance Committee; and that any unbudgeted interdivision transfer of funds in excess of \$20,000 shall require approval by the PNB. In the event of an emergency where it is not possible to gain NFC or PNB approval in advance of the transfer, the NFC or PNB shall be notified by email prior to the transfer and the transfer shall be presented to the NFC or PNB for subsequent ratification after the fact.

2) Monthly Expense Line Items

Resolved that quarterly expense line items that are at least 10% at least or \$10,000 (non including amounts under \$1000) whichever is lesser, over budget for the months shall be explained in written notes that accompany the quarterly income statements; the GMs will make these notes for each unit and the CFO will make the notes for the national unit and the PRA. The CFO will make monthly notes for the national office and PRA quarterly. If there is a meaningful financial variance at any station between these periods, the CFO shall provide a short written explanation of same.

3) Policy on Reporting Fundraising Information (Committee Substitute Motion by Hicks, seconded by Bediako)

Resolved, that the LSB Treasurers in concert with the local General Managers shall receive the key benchmark report (MEMSYS) of membership data, fulfillment rates, pyramid ratios, renewal rates, pledge fulfillment rate, on-air fundraising reports. The GM's shall also provide a verbal report from the GM to the LSB's showing the number of days for each fund drive, and the LSB Finance Committees shall receive such monthly MEMSYS reports from LSB Treasurers.

4) Active Membership

Resolved that the National Finance Committee in concert with Pacifica Management and the Elections Committee build or identify an information management system that accurately tracks the number of active members (including persons who have contributed \$25 or more or who have volunteered 3 hours or more during the previous 12 months) by the June PNB meeting. The intent of this resolution is to enable a monthly report of active membership. (passed without objection)

5) Policy on Monthly Reporting of Financial Information to LSB's.

Resolved that, the station General Managers shall provide monthly station financial reports (Income Statements) to their respective Local Finance Committees, when they close their books each month, at the time they transmit their information to the national finance office.

Resolutions 1-5 adopted without objection

Motion 6 by Martin Relating to the Policy on Monthly Reporting of FTE's. Members of the National Finance Committee and PNB will be provided by their local General Manager with quarterly FTE reports of all individuals by positions, including consultants. A similar quarterly report will be provided to the NFC and the PNB by the National Office. This shall not prevent the NFC from monthly review of this information and in any event a quarterly review shall be presented to NFC.

A discussion occurred clarifying that it was the intent of this motion that the FTE reports of employees and consultants include the FTE, the specific title of the FTE, and the specific line item expenditure for the FTE. After a protracted discussion, Martin offered the following amendment, seconded by Roberts:

"As a condition of receiving this information, any member of the PNB of NFC must sign a confidentiality agreement and that information is to be provided securely once the agreement has been signed."

This Amendment was adopted without objection

Martin moved adoption of NFC motion No. 6. A record vote was requested by Schroell. A record vote was taken. The motion prevailed 10 yes, 6 no, 2 abstentions.

The following additional motions and reports were brought forward by the NFC:

NFC BUDGETARY PROCEDURE MOTIONS

1) Motion by Martin Regarding Adoption of 2005 Pacifica Budget
Whereas, the board at its October 1, 2004 meeting in Washington D.C. authorized a 2005 Budget with provisos:

Whereas those provisos included changes to accommodate the following:

1. The WBAI Budget
2. Changes in the training line item for National Board expenses.
3. Changes in the funding for legal expenses.

And whereas also incorporated in the Budget there were 2 items that changed due to new information:

4. KPFA Total Income was corrected to accommodate an error that added \$39,309 in additional revenue
5. PRA Total Income reduced by \$39K, and Capital was reduced by \$24,548

Be it resolved that this Finance Committee recommend to the PNB that the November 11, 2004 presented budget as stated above be ratified as the Network Budget for review and approval by the PNB at the April 2005 Meeting in New York City.

Motion adopted without objection.

2) Motion By Martin Relating to Preservation of One Month Operating Reserve

It is hereby reaffirmed that it is the Financial Policy of The Network that each station unit and the National Office shall budget have at the end of the year one month operating reserve. The finance committee will further develop a policy on surplus reserves within this fiscal year.

*Motion was approved by the iPNB at the 2003 New York City meeting.

Motion adopted without objection.

3) Motion by Martin Relating to Quarterly Forecasting

It shall be the policy of the PNB in the budget monitoring policy that each quarter the budget is to be re-forecast when:

- a) Any variance from the Board approved budget greater than 10%, and shall include a written comment explaining the variance.
- b) Any re-forecasted budget or line item shall not alter the requirement that each station unit and the National Office retain 1 months operating reserve by the end of each fiscal year.

The PNB expressed concerns about the 10% requirement in the reporting of variances and asked the NFC to explore this further. Martin withdrew the motion for reconsideration by the NFC.

NFC REPORT ON THE IMPLEMENTATION OF THE ANTIRACISM AND DIVERSITY RESOLUTIONS

Martin presented a report from the NFC entitled "The Hiring of Two Antiracism and Diversity Coordinators and the Feasibility of a National Day of Fundraising."

Discussion occurred on the exact mandate of the NFC in providing this report. Because the mandate of the NFC was unclear regarding its charge from the previous meeting due to lack of minutes, the matter was pulled down by Martin for reconsideration by the NFC.

Respectfully Submitted,

Dave Adelson

4/16/04

APPENDIX E - Finance Committee Report

KPFK Local Station Board

Report of the Finance Committee

April 16, 2005

Meetings:

Committee meetings were held on March 24 and April 14, 2005. A quorum was achieved for both meetings. Approved minutes are not yet available.

Fiscal Positions:

1. Cash position remains good at approximately \$900,000. Current cash position is approximate because Income Statements are not available.
2. Income for the month of March is not available.
3. Fulfillment rate as of April 2, 2005 was 85%.
4. Current financial statements are not available for submission to the LSB. However, a process has been approved for submission of statement by local stations to the Treasurer, and it is anticipated that statements will be available for the next LSB meeting.

Current Budget:

The Pacifica budget for the current fiscal year was re-submitted to the PNB for approval as a result of discrepancies in documents and changes made in the National Office. The submitted budget was approved by the PNB at their April meeting.

That budget included changes to KPFK's expected income in the amount of approximately \$39,000. KPFK representatives on the committee were not able to resolve questions about the source of or reason for the adjustment, and there is no corresponding expense change in the budget to balance the change in income. The LSB should be aware that such changes in projected income affect the amount considered to be "surplus" earned over goals, and potentially decreases funds to support the implementation of new projects.

KPFK representatives to the National Finance Committee (NFC) will continue to press for an explanation of the changes, and the process used to determine those changes.

Casey McFall opposed the motion to recommend the budget to the PNB, and Dave Adelson abstained.

LSB Motion to the PNB:

The motion passed by the KPFK LSB which recommended changes to fiscal procedures and reporting has been presented to the NFC. The motion was deferred and will be addressed at the next meeting.

Translation at LSB Meetings:

At the March meeting, the LSB instructed the Finance Committee to conduct an analysis of the costs of providing translation at LSB meetings. The committee has begun the process and will have a report at the May meeting.

Use of surplus funds for Stringers:

The Finance Committee has recommended a budget adjustment that will utilize \$23,400 for Stringers. This would enable the News Department to pay for three (3) stories per day, five days per week, at a rate of \$60 per story for the remainder of the fiscal year.

FY 2005 - 2006 Budget Development:

The process for developing the budget for the next fiscal year is beginning. A draft outline of the total budget should be completed by June for final budget approval in September 2005.

The Finance Committee has discussed a process for budget development that will be interactive and inclusive. The process will begin with 2 meetings on May 6, 2005 at 12:00 pm and May 7, 2005 at 11:00 am. The meetings are being conducted to obtain input from listeners and staff with regard to budget priorities and needs. A variety of projects and approaches have already been discussed by various members and committees, and this process will help us begin to incorporate the related fiscal issues into the budgeting process.

Respectfully submitted,
Casey McFall
Treasurer Pro Tem

APPENDIX F - PrOC Report

KPFK Programming Oversight Committee March 7, 2005

Present: Sherna Gluck, Israel Feuer, Alan Minsky, Eva Georgia, Armando Gudino, Bill Gallegos, Don White, Rodrigo Argueta, Francisco, Rafael Renteria, Margo Eisner

Facilitator: Sherna Gluck

1. Role of the Program Oversight Committee, the iPC, and the CAB

Â· The PrOC assesses whether policies and procedures related to programming are in place and being correctly applied.

Â· The Community Advisory Board - conducts an annual assessment of programming diversity

Â· iPC - Develops policy proposals related to new programming, removing current programs.

2. Role of Management on PrOC

The station manager is an ex-officio voting member of the PrOC

The program director is an ex-officio, non-voting member of the PrOC

3. Special Programming

Special event programming requires more foresight and planning. The station will develop a calendar of special events such as International Woman's Day, May Day, the Chicano Moratorium, etc. and request proposals from programmers for programs for these events. Final decision on this program is with management.

4. LSB and iPC members and programming

Â· There have been cases of LSB members exercising undue influence in pushing for programs or air time.

Because there should not be even the appearance of undue pressure or favoritism for LSB members with regard to programming, the following policy is proposed by the PrOC:

Policy Proposal:

Â· Local Station Board Members and iPC members not elected by programmers can not host regular shows on KPFK. This policy does not apply to existing collectives of which LSB members are a part, or who have current programs.

Â· LSB members and iPC members can go on the air if asked to be part of a specific program that relates to their field of expertise

Â· An LSB member can be a member of a programming collective as long as they do not go on the air.

5. Indecency Policy

Eva Georgia said that since the fine for violation of FCC indecency policy is \$500,000, and since such a fine could cripple KPFK, there needs to be a much stricter policy in place for violations.

6. Promos

How do promos get on the air? What is the policy?

Â· Programmers can promote whatever events or activities they want, as long as it doesn't raise money, or represent a call to action.

7. Issues related to collectives

Francisco asked the committee for clarification of a problem related to the Central American program.

Although the PrOC decided that this issue was not something we could address, the committee decided to review the definition of Collectives, using as a starting point the original proposal posted by Acting GM Steven Starr.

8. Issue related to Dr. Person-Lynn

The issue related to Dr. Person-Lynn has been unresolved for a long time and both station management and Dr. Person-Lynn desire resolution. Rafael Renteria reported that he and Sister Charlene Muhammad had been asked to represent Dr. Person-Lynn in any further formal discussions.

The following proposal was offered to try and resolve this matter: It did not come to a vote. The PrOC ask Dr. Person-Lynn and Management to each provide the committee with a one-page summary of their position. The papers would be distributed to both parties. The PrOC would meet with each party individually and give them ten minutes for an oral presentation/response/question and answer. After this process has been completed, the PrOC would make a recommendation to the Local Station Board.

1) Motion on Report to Listeners:

Sherna Gluck wrote:

At the last LSB meeting, a motion was passed (I haven't seen the minutes so don't recall the exact motion by Adelson) for the PrOC to develop a plan for the LSB Report to the Listeners. For a variety of personal reasons (the health of one member; the impending eviction of another), the PrOC has not met since the March LSB meeting and has been unable to arrange a meeting before the 4/16 LSB meeting.

Because the LSB must remain open and transparent and accountable to the listeners, we must implement these reports ASAP - we have already delayed for more than one year. Therefore, in light of the difficulties of convening a meeting of the PrOC, to help move the process along, I propose the following Motion, which is being forwarded here to members of the PrOC and the Structure Committee. I urge that it be considered at the LSB meeting for possible revision/passage.

NOTE: In response to Dave Adelson's suggestion, I have amended the motion I sent out originally so that the rotating team include TWO LSB listener reps.

Draft MOTION for LSB and PNB delegates Report to Listeners - by Sherna Gluck

WHEREAS it is critical that listeners be kept apprised of KPFF/PNB governance issues and, in turn, that the LSB provide a widely accessible venue for listener input,

BE IT RESOLVED that the LSB and its PNB delegates provide on-air reports to the listeners twice a month, one in advance of and one following each LSB and PNB meeting; that each on air broadcast include a rotating team of one PNB delegate, two elected LSB listeners and one LSB elected staff representative; and that a minimum of one-half (1/2) hour be devoted to Listener comments, either on air or via email.

Although the following was not part of the original Adelson motion, another idea has been brewing for quite a while and should be considered by the LSB and management, i.e. that in addition to the three monthly reports (the monthly Management Report to Listener and 2 monthly LSB/PNB reports), a fourth Report FROM the listeners be programmed, with rotating listener hosts who take call-ins from listener.

MOTION ON LISTENER LSB COMMENT LINE- originally submitted for 2/5/05

WHEREAS a medium/mechanism for listener communication to LSB is vital to assure accountability; and WHEREAS only a limited number of listeners are able to attend LSB meetings to express their concerns; It is THEREFORE recommended that a direct Comment line be established at the station that is monitored regularly and summarized in a publicly posted weekly email report to the LSB.

APPENDIX G - Management Evaluation Committee Report

Management Evaluation Committee Report of 04/16/05

Presented by Sonali Kolhatkar on behalf of Management Evaluation Committee April 16, 2005

Quorum issues. We technically have 10 members on this committee. As far as we know, the following members of the Management Evaluation Committee were elected but have never attended the last two meetings:

Rodrigo Argueta and Lamont Yeakey.

During the last meeting we didn't make quorum. This makes our committee meetings very difficult as we are not sure what constitutes a quorum. I would love to hear from Lamont and Rodrigo if they plan on attending the meetings, or if they would like to be taken off the roster so that our quorum is a minimum of 5 instead of 7.

This committee does not have a chair - we decided to rotate. I'm continuing on as secretary.

Also, the committee is going to start the process of doing the same thing for the PD evaluation for 2004 as the GM. We do need to be in compliance for the PD too and we are going to look at using a template from KPFT to do this and will be presenting something on the subject, hopefully at the next meeting.

In the last meetings, members of the committee decided it was not appropriate for the 2005 LSB to evaluate the GM. The GM had to be evaluated for 2004 by the LSB as constituted in 2004.

Additionally the committee decided that it was important for the 2004 KPFF station staff to evaluate the GM. Committee member Margaret Prescod has asserted that unpaid staff should also get that opportunity but is willing to wait for the 2005 evaluation process to do that.

Yesterday a few of us did a short exercise to determine who was on the 2004 LSB who is not on the 2005. We came up with only 6 people. We also determined that there were 5 staff members who were at KPFK in 2004 who are not here in 2005. All addresses are available either from Terry Goodman for former LSB members and from the station for former staff (this has been verified).

To that end, the committee would urge the LSB to use a slightly modified version of the evaluation form. The modification is only to the top part of the form which asks for the name and other information of the evaluator. The modified version leaves the evaluation blank and simply asks the evaluator if they are a "LSB Listener Representative" or a "Non-LSB Paid Staff." We have 50 blank copies of the form with blank envelopes today.

The committee also suggested the following method for processing the filled evaluation forms:

The name on the form should be left blank, and the evaluation should be put into a blank sealed envelope, with that envelope being put into a second envelope and sealed. The outer envelope should have the evaluator's name on it. The envelopes should be handed to the secretary, not the chair. The outer envelopes are then discarded by the secretary after accounting for everyone, and the evaluations are photocopied, and turned over to a committee. The committee would ask the ad-hoc elections working group if they would be willing to collect the forms and enter the data. Remember, forms would be anonymous and the working group would be asked to maintain confidentiality.

At an attempted meeting yesterday (at which we did not achieve quorum), Committee members Marie and Sonali volunteered to administer the mailing of these evaluations, if the LSB agrees to our suggestion that the forms be filled by 2004 LSB and paid staff, and anyone is welcome to join them.

I should say that committee member Israel Feuer wanted to assert his minority position that he believes the evaluation should not be carried out in this way and that the process to administer the evaluations should be determined before filling out the evaluation. Perhaps Israel can make a statement on his own after I'm done.

If the LSB passes a resolution I am about to make on these issues, Marie and I will meet on Monday April 18th at 9 am at the station and anyone who wants to join them is welcome. We plan to mail out forms to all staff and any 2004 LSB members who were not at the Saturday meeting. We can get addresses of 2004 LSB members from Terry Goodman and get number of 2004 staff members from Eva Georgia through Jennifer Kiser. We would make stack of evaluation forms for the staff and give the forms to Jennifer to label and mail out. We would also like to take up a collection at LSB level for money for the stamps, if the motion passes.

Here is a motion that was put together by Marie Dearie and Sonali Kolhatkar, not the whole committee - but we believe the motion embodies the will of the committee.

We move

.that the LSB accept the slightly modified version of the evaluation form

.that GM evaluation of 2004 should be filled out by the LSB as it was constituted in 2004, and by the paid station staff who worked during 2004, or any period within 2004

.We further request from the GM, address labels for the 2004 paid staff by Tuesday April 19th

.and that the deadline to turn in evaluations be moved to the next LSB meeting.

APPENDIX H -- Governance Committee Report

KPFK LSB Structure/Governance Committee Report for 4/16/05 mtg

The next meeting of the Structure Governance Committee is May 12 at 7PM at the Peace Center, 8124 W. Third Street, L.A. 90048. We also set a calendar of meetings as follows:

Sat, June 11, 11 am

Wed, July 13, 2 pm

Thurs, Aug 11, 7 pm

Wed, September 7, 2 pm

Thurs, Oct 6, 7 pm

Sat, Nov 12, 11 am

Wed, Dec 7, 2 pm

The S/G Committee is recommending that the LSB extend the deadline for Committee membership to the 5/19/05 LSB meeting. And, that descriptions of each Committee be added to the website.

The Committee recommends that a By-Laws subcommittee of the Structure/Governance committee be formed. It should consist of the same composition formula for committees with the added requirement that at least one member of the subcommittee be a member of the Structure/Governance Committee. This subcommittee should be added to the notice extension announcements for committees. LSB By-laws recommendation are due 7/1 to the PNB.

We recommend that you submit your resolutions to the Secretary 2 days prior to the LSB meeting and committee reports to the Secretary at least one day prior to the LSB meeting.

The Committee recommends that the Vice Chair or a Vice Chair Pro-tem in her absence, to count and record votes (non-election votes).

In the absence of the Secretary the Committee recommends that David or Sonali act as Secretary Pro-tem take the minutes given that they usually have their laptops with them.

We urge our members to return emails and phone calls re meetings. We discovered that some do not reply to a meeting query email if they believe they're going to attend. Meanwhile, the conveners are basing their meeting scheduling on those replies or lack thereof.

The Committee strongly recommends that the Chair end debate after the allotted time and that we strictly adhere to the 2/3 votes needed to extend time. We also urge all members to consider carefully whether or not they truly require more information before deciding how to vote when determining whether to vote for an extension of time.

Motion to amend a resolution already adopted to be presented at the May 19 meeting.

WHEREAS efficient meetings are vital to the Local Station Board's

practice of good governance,

AND WHEREAS Local Station Board meetings are by nature and of necessity finite in duration,

AND WHEREAS it is vital that LSB members and PNB directors from the KPFK LSB maintain regular communication over PNB matters,

BE IT RESOLVED that the September 19, 2004 Gluck motion on PNB business

be amended so that the 30 minute PNB reports be replaced by a question and answer session, between LSB members and the PNB directors, on matters of PNB business, with a duration of 10 minutes,

BE IT FURTHER RESOLVED that the PNB Directors, in aggregate or individually, communicate to the LSB a written report or reports on PNB business, submitted 10 days prior to regular LSB meetings when feasible,

AND BE IT FURTHER RESOLVED that KPFK PNB Directors, in aggregate or individually, when feasible, communicate pending PNB action items to the LSB prior to PNB meetings, including teleconferences.

APPENDIX I -Outreach Committee Report

OUTREACH/PROMOTION PROPOSAL FOR KPFK

Over the past two years members of the LSB and listener volunteers of KPFK have been meeting in order to put together an outreach and promotion plan for KPFK. In order for the plan to be finished it needs the input of the KPFK staff, programmers, listeners and management. The ideas put here in writing are only the

beginning of what could be a comprehensive plan of outreach to the different communities within KPFK's signal area and of promotion of what KPFK is and does or could do for those communities.

Whatever KPFK wants to do with or for those communities requires resources and the majority of those resources must come from the progressive communities in Southern California. As of now KPFK has about 26,000 subscribers. Can we double that in one or two years? YES WE CAN! SI SE PUEDE! That would be the first phase of the plan and it would have three components: a) on air campaign "each one reach one", b) creation of volunteer outreach teams throughout KPFK's signal area, c) specific campaigns to unions and other progressive groups.

On air campaign "each one reach one". Our most precious resource is our broadcasting capability and as of now we are reaching about 200,000 people. So let's use that capability to convince our listeners to become subscribers and those that already are to reach someone that is not a subscriber to become one.

Promote the creation of outreach teams throughout KPFK's signal area. These teams would be composed of 3 to 5 volunteers who would promote KPFK and its programming in their own communities. They would be provided with materials such as bumper stickers, flyers, etc. They would be coordinated from KPFK through e mail and the web site.

Develop specific outreach campaigns to unions and other progressive groups within KPFK's signal area. For example, LAUSD teachers union has about 40,000 members and if we designed a campaign to reach them could we get a few thousand of them to become members? The same could be done with the nurses, professors, etc.

One of the most important resources that we need is volunteers and we need to develop the strategies to attract them, retain them and reward them. They will be a very important part of this outreach and promotion plan along with the coordination and cooperation of all the members of the KPFK family.

Many people have contributed to the ideas put here in writing and we all thank them for their input. We also must thank all those volunteers that contribute of their time at the KPFK information table in past and future events. We invite those who want to contribute in an organized way to the next KPFK-LSB Outreach Committee meeting which will take place on Wednesday, April 13, 2005, at 7:10 PM. Location: 1226 N. Alvarado St. (North of Sunset Blvd.) in Los Angeles. Parking is available on the street after 7PM. If you can't make the meeting and wish to help, please contact Arturo Lemus at 213-382-4514 or at votearuro4lsb@yahoo.com.

Respectfully submitted by Arturo Lemus, 04-09-05.