

Minutes for the regular National Finance Committee meeting March 12, 2024.

Meeting convened at 8:33 PM (ET) a quorum being present, the Chair and Secretary being present.

Attending: Paul DeRienzo, Lynden Foley, Kamau Harris, Christina Huggins, Kim Kaufman, R. Paul Martin (Secretary), Darlene Pagano (Chair), Minerva Sanders, Susan Young also attending were Pacifica Executive Director Stephanie D. Wells and PNB Director Cerene Roberts.

Agenda:

1. Call to Order (2 minutes)
2. Roll Call (3 minutes)
3. Approve the Agenda (5 minutes)
4. Approve minutes (10 minutes)
5. Set Dates/pattern for Future meetings (10 minutes)
6. Stephanie Wells, Accounts and Classes of Revenue in Pacifica. (a lead in to our
7. upcoming review of the Central Services formula) (60 minutes)
8. Motion from Kim Kaufman:

“Whereas Robert’s Rules of Order 12th edition says:

‘48:1 The official record of the proceedings of a deliberative assembly is usually called the minutes...

‘48:2 Content of the minutes. In an ordinary society, the minutes should contain mainly a record of what was done at the meeting, not what was said by the members. The minutes must never reflect the secretary’s opinion, favorable or otherwise, on anything said or done.

‘48:3 To modify the rules governing what is regularly to be included in the minutes requires adoption of a special rule of order, although a majority vote may direct the inclusion of specific additional information in the minutes of a particular meeting.

‘48:5 Additional rules and practices relating to the contents are the following:

‘(c) When the voting is by roll call, the names of those voting on each side and those answering “present,” as well as the total number in each category, are entered. If members who are present fail to respond on a roll-call vote, enough of their names must be recorded as present to reflect that a quorum was present at the time of the vote. If the chair voted, no special mention of this fact is made in the minutes.’

‘Therefore, the NFC minutes shall follow Robert’s Rules of Order and consist only of the record of what was done and not what was said at the meeting, i.e., attendance and motions (see 48:5 for further protocols to include).

‘Also, that the names of those voting on each side of the motion be recorded along with the totals.’ (10 minutes)’”

- 9. Review Upcoming Work, and deadlines. (timeline) 10 minutes
- 10. Unfinished business 5 minutes
- 11. New Business 5 minutes
- 12. Adjourn by 10:30 PM (ET)

Motion: (Darlene Pagano) “To adopt the agenda.” (Passed without objection)

The Committee discussed the motion.

Approve minutes 8:44 PM (ET)

Motion: (R. Paul Martin) “To approve the minutes of the February 13, 2024, February 20, 2024, and February 27, 2024, NFC meetings.”

The Committee discussed the motion.

The Chair divided the motion.

Motion: “To approve the minutes of the February 13, 2024, NFC meeting.” (Passed 3 for, 1 against, 5 abstentions)

“To approve the minutes of the February 13, 2024, NFC meeting.”			
8:45 PM (ET)	Yes	No	Abstain
Paul DeRienzo	1		
Lynden Foley			1
Kamau Harris	1		
Christina Huggins			1
Kim Kaufman		1	
R. Paul Martin (Secretary)	1		
Darlene Pagano			1
Myla Reson			
Minerva Sanders			1
Susan Young			1

TOTALS	3	1	5

Motion: “To approve the minutes of the February 20, 2024, NFC meeting.” (Passed 7 for, 1 against, 1 abstention)

“To approve the minutes of the February 20, 2024, NFC meeting.”			
8:51 PM (ET)	Yes	No	Abstain
Paul DeRienzo	1		
Lynden Foley	1		
Kamau Harris	1		
Christina Huggins	1		
Kim Kaufman		1	
R. Paul Martin (Secretary)	1		
Darlene Pagano	1		
Myla Reson			
Minerva Sanders	1		
Susan Young			1
TOTALS	7	1	1

Motion: “To approve the minutes of the February 27, 2024, NFC meeting.” (Passed 7 for, 1 against, 1 abstention)

The Committee discussed the motion.

“To approve the minutes of the February 27, 2024, NFC meeting.”			
8:53 PM (ET)	Yes	No	Abstain
Paul DeRienzo	1		
Lynden Foley	1		
Kamau Harris	1		

Christina Huggins	1		
Kim Kaufman		1	
R. Paul Martin (Secretary)	1		
Darlene Pagano	1		
Myla Reson			
Minerva Sanders	1		
Susan Young			1
TOTALS	7	1	1

Set Dates/pattern for Future meetings 8:55 PM (ET)

Motion: (Darlene Pagano) “To meet the second and fourth Tuesday of every month at 8:30 PM (ET) through March 2025.” (Passed without objection)

The Committee discussed the motion.

Call for the orders of the day: (Susan Young) 9:01 PM (ET)

Stephanie Wells, Accounts and Classes of Revenue in Pacifica 9:01 PM (ET)

The committee discussed a proposed new Chart of Accounts with the Executive Director.

Motion from Kim Kaufman 10:01 PM (ET)

Motion: (Kim Kaufman) “Whereas *Robert’s Rules of Order* 12th edition says:

‘48:1 The official record of the proceedings of a deliberative assembly is usually called the minutes...

‘48:2 Content of the Minutes. In an ordinary society, the minutes should contain mainly a record of what was done at the meeting, not what was said by the members. The minutes must never reflect the secretary’s opinion, favorable or otherwise, on anything said or done.

‘48:3 To modify the rules governing what is regularly to be included in the minutes requires adoption of a special rule of order, although a majority vote may direct the inclusion of specific additional information in the minutes of a particular meeting.

‘48:5 Additional rules and practices relating to the contents are the following:

(c) When the voting is by roll call, the names of those voting on each side and those answering “present,” as well as the total number in each category, are entered. If members who are present fail to respond on a roll-call vote, enough of their names must be recorded as present to reflect that a quorum was present at the time of the vote. If the chair voted, no special mention of this fact is made in the minutes.

‘Therefore, the NFC minutes shall follow Robert’s Rules of Order and consist only of the record of what was done and not what was said at the meeting, i.e., attendance and motions (see 48:5 for further protocols to include).

‘Also, because all the votes on the NFC are roll call votes, the names of those voting on all sides of the motion be recorded along with the totals.’”

The Committee discussed the motion.

Amendment: (Kim Kaufman) “To add, ‘This motion supercedes all previous motions on this subject.’” (Passed without objection)

Motion as amended: (Kim Kaufman) “Whereas *Robert’s Rules of Order* 12th edition says:

‘48:1 The official record of the proceedings of a deliberative assembly is usually called the minutes...

‘48:2 Content of the Minutes. In an ordinary society, the minutes should contain mainly a record of what was done at the meeting, not what was said by the members. The minutes must never reflect the secretary’s opinion, favorable or otherwise, on anything said or done.

‘48:3 To modify the rules governing what is regularly to be included in the minutes requires adoption of a special rule of order, although a majority vote may direct the inclusion of specific additional information in the minutes of a particular meeting.

‘48:5 Additional rules and practices relating to the contents are the following:

(c) When the voting is by roll call, the names of those voting on each side and those answering “present,” as well as the total number in each category, are entered. If members who are present fail to respond on a roll-call vote, enough of their names must be recorded as present to reflect that a quorum was present at the time of the vote. If the chair voted, no special mention of this fact is made in the minutes.

‘Therefore, the NFC minutes shall follow Robert’s Rules of Order and consist only of the record of what was done and not what was said at the meeting, i.e., attendance and motions (see 48:5 for further protocols to include).

‘Also, because all the votes on the NFC are roll call votes, the names of those voting on all sides of the motion be recorded along with the totals.

‘This motion supercedes all previous motions on this subject.’” (Passed without objection)

Review Upcoming Work, and deadlines. (timeline) 10:18 PM (ET)

Motion: (Susan Young) “That we hold all future meetings on zoom.” (Fails 4 for, 4 against, 1 abstention)

The Committee discussed the motion.

“That we hold all future meetings on zoom.”			
10:26 PM (ET)	Yes	No	Abstain
Paul DeRienzo		1	
Lynden Foley		1	
Kamau Harris		1	
Christina Huggins	1		
Kim Kaufman			1
R. Paul Martin (Secretary)		1	
Darlene Pagano	1		
Myla Reson			
Minerva Sanders	1		
Susan Young	1		
TOTALS	4	4	1

Motion: (Susan Young) “To adjourn.” (Passed without objection)

Adjourned 10:29 PM (ET)

Submitted by R. Paul Martin, Secretary