

Minutes for the regular National Finance Committee meeting January 27, 2015.

Meeting convened at 8:38 PM (ET) a quorum being present, the Chair and Secretary being present.

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Attending: Adriana Casenave, Bill Crosier, Brian Edwards-Tiekert (Chair), Marcus Jetter, R. Paul Martin (Secretary), Tony Norman, Michael Novick, Raul Salvador (CFO), Barbara Whipperman.  
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Agenda:

1. Call to Order (5 minutes)
2. Agenda Approval (5 minutes)
3. Minutes Approval (15 minutes)
  - A. minutes of the January 5, 2015, NFC meeting.
  - B. minutes of the January 8, 2010, NFC meeting.
  - C. Draft minutes of the January 5, 2010, NFC meeting.
4. Progress/outstanding issues re: compliance with California Attorney General Audit (5 minutes)
5. CFO Report (if any - 15 minutes)
6. Treasurer Reports on Fund Drives and/or Q1 performance (20 minutes)
7. New Business (10 minutes)
8. Adjourn to Executive Session - 9:50 Eastern

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**Motion:** (Barbara Whipperman) "To adopt the agenda." (Passed without objection)

Minutes Approval 8:40 PM (ET)

**Motion:** (R. Paul Martin) "To approve the minutes of the January 5, 2015, NFC meeting" (Passed without objection)

**Motion:** (R. Paul Martin) "To approve the minutes of the January 8, 2010, NFC meeting" (Passed without objection)

**Motion:** (R. Paul Martin) "To approve the minutes of the January 5, 2010, NFC meeting" (Passed without objection)

Progress/outstanding issues re: compliance with California Attorney General Audit 8:42 PM (ET)

The Secretary reported that with the approval of the minutes at this meeting there will be only one set of public session minutes left outstanding from the time period requested for the California Attorney General's audit, and those should be ready for approval at the next meeting. The committee can approve the outstanding executive session minutes at the next executive session meeting later tonight.

CFO Report 8:44 PM (ET)

The CFO said he was trying to send some financial reports at this time. He said he would send the FY14 information now and would get the first quarter FY15 information sent out before the end of the meeting. He said that there were still minor issues with the FY13 audit. He hoped to see a draft of it by next week. He said he was working on the FY14 audit, has generated preliminary reports on FY14, and is working on FY15. He is trying to get more information about December so he will have complete P&Ls for all stations. He said he would send them out after this meeting because he was generating them as he spoke. He said that with regard to the California Attorney General's requests the National Office has been compiling financials so all of the information is in one place. He said that he has a meeting on Monday with a third party administrator on the resolution of the retirement plan funding for FY12 and FY13. He said that the NFC should get reports during this meeting.

The committee discussed the CFO's report. The CFO said we should get cash flow reports soon, but for a balance sheet the National Office had to get FY13 done first because the Great Plains software won't let anyone do later years until FY13 is done. The CFO said that there will be a motion for additional staffing to work on FY14 schedules. The CFO said that within a week we should be able to get the final signed audit for FY13.

In response to a question the CFO said that the payroll tax payments which were funded by a \$156,000 loan were sent to the taxing authorities by the form that routinely handles Pacifica's payroll.

Treasurer Reports on Fund Drives and/or Q1 performance 8:59 PM (ET)

KPFT - The KPFT Treasurer said that he'd just gotten a report this afternoon, and that basically the station is doing okay. KPFT started its Winter on-air fund raiser early due to cash flow issues, it's still going on.

The committee discussed the report.

WBAI - The WBAI Treasurer reported that the P&L included with the WBAI General Manager's report to the WBAI LSB on January 14, showed that WBAI was running a deficit of almost \$58,000 for the first quarter of FY15. The station's Fall on-air fund raiser came in short of goal by about \$84,000. The General Manager reported that the quiet pitch for a hypnosis premium that

was to make-up some of the Fall on-air fund raiser shortfall brought in about \$40,000. Some other specials brought in more revenue which cut down on the on-air fund raiser shortfall. In terms of budget to actual, the General Manager's report shows WBAI's actual "Listener Support" for the first quarter of FY15 as \$292,439, this was budgeted at \$458,725 which seems to indicate a deficit of \$166,286. The General Manager's report shows WBAI's "Total Revenue" as \$442,547, this was budgeted at \$637,515 so it looks like there's a revenue shortfall of about \$194,967 for the first quarter. Some revenue from January may be included. The station has done some off-air fund raisers. The General Manager reported that some of the drive time programming has been revamped and he is hopeful that by the third quarter of FY15 the station will no longer have shortcomings.

KPFK - The KPFK Treasurer reported that their local Finance Committee was not able to get new financial documents at its last meeting. The station has a new temporary Business Manager. MEMSYS indicated that KPFK's December on-air fund raiser did not do well, but after that a substantial amount of revenue came in. KPFK has gotten about \$15,000 in Web donations. They expect to make payroll through January and expect to have current financials by the end of February. A grievance from the Union regarding pensions has been resolved. KPFK Management is discussing payroll cuts and other economies to reduce expenses, but those cuts haven't been made yet they need to see financials to see what else can be cut. The local Finance Committee has asked for a revised budget and a revision to the NFC motion to the PNB.

The committee discussed the report.

KPFA - The KPFA Director reported that their Business Manager is working on getting accurate first quarter financial statements. They've found about \$175,000 in duplicate journal entries. It looks like KPFA made up ground in December and can make payroll at end of January as well.

New Business 9:19 PM (ET)

**Motion:** (Bill Crosier) "The NFC recommends that the PNB rescind 'KPFT Proviso 2' that was approved along with the KPFT FY2015 budget. This proviso states: 'The PNB direct KPFT Management to extend any and all fund drives until they have met their budgeted goals, and to increase fund drive goals accordingly if KPFT falls short of budget in other revenue sources.'" (Postponed to executive session)

The committee discussed the motion.

**Motion:** (Adriana Casenave) "To postpone the motion to executive session." (Passed 4 for, 1 against, 4 abstentions)

The WPFW Treasurer requested a brief status report from the CFO on the CPB grants. The CFO said he'd send that.

The committee discussed when to meet.

**Motion:** (Brian Edwards-Tiekert) “To meet on February10, 2015, at 8:30 PM (ET).” (Passed without objection)

Adjourned to executive session 9:36 PM (ET)

Submitted by R. Paul Martin, Secretary.