

**Pacifica National Board**

**Finance Committee Meeting – September 17, 2004**

MINUTES

Meeting was called to order 12:40 pm Pacific Time by Chair Mark Roberts.

Present: Dave Adelson, Henry Cooper, Lonnie Hicks, Mark Roberts, Paul Surovell, Sandy Weinman, LaVarn Williams

Also present was Dan Coughlin, Executive Director

Mark announced that the next meeting will take place on September 24, 2004 and that we will vote to approve the FYR05 budgets.

With no objection, the Committee agreed that the Minutes will henceforth reflect actions of the Committee and agreements on delivery of information by the CFO, and only include general references to discussion topics, but will not reflect the contents of discussions.

Paul agreed to re-draft the Minutes of 8-13-04, 9-3-04 and 9-10-04 to reflect the new format.

Dave reported that final approval of the budget at KPFK awaited resolution of a salary line contingency. Lonnie agreed to discuss the issue with the GM at KPFK, possibly on 9-20-04.

Paul had no new developments to report from WBAI.

Lonnie discussed the "Core Recovery Plan" for WBAI adopted by the iPNB in December 2003 and he agreed to forward the Plan to the Committee.

A discussion of the Pacifica National Office budget took place, including discussion of the current staff and plans for new hires of a Human Resources Director and a National Program Director, as part of the Base Budget.

Lonnie will send the Committee job descriptions for the HR Director and National Program Director.

Lonnie will also clarify Consultant expenditures in FYR04.

Lonnie proposed, without objection, that at the January PNB meeting, a Network Development Program needs to be discussed including whether the PNB itself should be involved in development work.

There was discussion of the National Office budget line, "Travel/National Board Meetings," and

Lonnie agreed to send the Committee a breakdown of its components.

A discussion of the contingency budget for the National Office took place.

In connection with a discussion of development efforts by the National Office, it proposed, without objection, that the PNB should discuss in January whether new donors responding to N.O. maildrops should be referred to local Pacifica stations for the purpose of membership and/or local fundraising.

It was also proposed, without objection, that Pacifica Development Director Phil Osegueda should address the January meeting.

A discussion of the Pacifica Radio Archives budget took place.

Lonnie agreed to provide a comparison of 3 alternative budgets for PRA.

The meeting was adjourned at 3:54 pm Pacific Time.

Respectfully submitted,

Paul Surovell

Secretary

National Finance Committee

*These minutes were approved on 9/24/04.*