

Pacifica National Board

Finance Committee Meeting – June 25, 2004

NON-MINUTES

The Pacifica National Finance Committee met on Friday, June 25, 2004, and passed a motion 6-0 to adjourn to a time certain of July 9, 2004, 12:30 PM Pacific Time.

Six Committee members were present: Henry Cooper, Lonnie Hicks, Mark Roberts, Carol Spooner, Paul Surovell, LaVarn Williams

According to an email sent by Secretary Paul Surovell on June 26, 2004, the Committee decided to reschedule for the following reasons: (1) concern about the legality of holding the meeting since arrangements had not been made to webcast it (2) a significant number of Committee members were absent (3) Committee members had not had enough time to go through the new financial information provided by the CFO.

The July 9th meeting followed the proposed agenda sent out by chair Mark Roberts by email in advance of the June 26th and July 9th meetings, which follows below with his annotations.

Terry Goodman
PNB Finance Committee Secretary
December 2, 2007

For now, the proposed, annotated AGENDA is as follows:

NATIONAL FINANCE COMMITTEE--6/25/04

1. Greetings/Review/Approve Minutes (5 minutes)

Paul sent everyone a copy today. Please review.

2. Treasurer's Report (15 minutes, 3 per station)

Just a quick update to the progress/impediments to LSB review and the approval process.

3. CFO Report (15 minutes)

Lonnie has sent us a copy of his report for JUNE. It is also on pacifica.org under financial information. If you have time, please review. If NOT, Lonnie will summarize.

4. APRIL FINANCIALS (20 minutes)

These numbers (actuals and variances) has already been sent to us. If you don't have, please go to pacifica.org and REVIEW. WE WILL LIMIT DISCUSSION TO EXCEPTIONS ONLY, i.e., only those numbers which demand explanation. EACH Treasurer and PNB rep should be familiar with their station, the National Office, and the Archives.

5. MAY FINANCIALS (30 minutes)

Same as above.

6. LEGAL EXPENSE ANALYSIS (10 minutes)

Lonnie has already provided us with the expense breakout reviewed at the PNB meeting in Houston. PLEASE Review and prepare any questions for Lonnie.

7. THE PROPOSED '05 FISCAL YEAR BUDGET (20 minutes)

As this budget will occupy much of our future time, I just want to focus now on APPROVAL PROCEDURES, REVIEW PROCEDURES, SALARY DISCLOSURE, and general questions. NO NEED TO BE FAMILIAR WITH THE NUMBERS. WE CAN DO THAT AT THE NEXT MEETING.

I have also prepared a preliminary analysis of proposed spending for each unit and will send to you later today. I would like to briefly discuss key trends as well.

8. NEW BUSINESS/NEXT MEETING TIME (5 minutes)

9. ADJOURN