1. Open/Public Session Call to Order.

Protem Chair Grace Aaron called the meeting to order. Protem Secretary Akio Tanaka called the roll. 
Present: Grace Aaron, Benito Diaz, Elayne Duncan, Jaime Gomez, William Heerwagen, *Ken Laufer, Robert Mark, PK McCary, Dorothy Reik, Eileen Rosin, James Sagurton, Aki Tanaka

Excused Absences: Ahmad Anderson, Sasha Futran

[Present-11]  
* Arrived after the roll call

Selection of timekeeper/s

Point of Order from William Heerwagen
Protem Chair election was invalid. Vote to affirm that Protem Chair election was valid.
Yes: Grace Aaron, Elayne Duncan, Jaime Gomez, Robert Mark, Dorothy Reik, James Sagurton, Aki Tanaka
No: Benito Diaz, William Heerwagen
Abstain: PK McCary, Eileen Rosin,
Not Present: Ken Laufer,
[6Y-2N-2A-1NP: Result of election affirmed]

2. Agenda Approval

Yes: Grace Aaron, Elayne Duncan, Jaime Gomez, Robert Mark, PK McCary, Dorothy Reik, Eileen Rosin, James Sagurton, Aki Tanaka
No: Benito Diaz, William Heerwagen,  
Not Present: Ken Laufer,
[9Y-2N-1NP: Agenda approved]

3. Open Session Minutes approval [Not addressed]  Unanimous Consent

4. Excused Absences

Excused Absences: Ahmad Anderson, Sasha Futran

5. New Audit Committee Member Orientation and Q & A

6. Notice Email Election for Audit Committee Chair and Secretary
Nomination for Chair: William Heerwagen, Robert Mark
Nomination for Secretary: Akio Tanaka
To be completed by April 24, 2017.

7. Request for Proposal (RFP) for independent auditors
A. Complete Draft RFP Updated the wording:
   Extended discussions
   See attached RFP
B. Consider potential CPA firms  
   Akio Tanaka, Jaime Gomez,  
C. Consider any postings or advertisements [Not addressed]  
D. Next Steps  
   Whether to send new RFP to ones already sent.  
   To be discussed at next meeting.  

8. **Adjourn**  
   Unanimous consent  

Audit Committee  Protem Secretary  
Akio Tanaka – 04/16/17