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MINUTES (approved 1/19/22)

August 16, 2020

\*Teleconference\*

**Local Station Board (LSB) Meeting**

**I. Call to Order / Opening Business 10:39 a.m.**

Vice Chair P. Roberson presides over meeting due to resignation email from M. Manos received by the LSB on 8/12/20.

**A. Reading on Mission Statement (Bella De Soto)**

**B. Seating of new member (Michael Atkins)**

**C. Roll Call Taken**

**A.** Grace Aaron, Ken Aaron, Michael Adler, Michael Atkins, Allan Beek, Fred Blair, Sandy Childs, Bella De Soto, Jan Goodman, Eric C. Jacobson, Evelia Jones, Ali Lexa, Barbara Marbach, James Osborne, Michael Novick, James Osborne, Lydia Ponce, Lawrence Reyes, Paul Roberson, Mansoor Sabbagh, Oscar Ulloa, Beth von Gunten, Harvey Wasserman, Kiyana Williams. (Anyel Field not present)

**D. Approve Agenda**

Motion to amend the agenda to include 30 mins discussion of Programming to the end of the agenda. (No objection)

**E. Nominations for Chair.**

**B.** Beth Von Gunten (by Michael Novick)

**C.** Ken Aaron (by Fred Blair) \*declined\*

**D.** Barbara Marbach (by James Osborne)

Anonymous votes casted via email to Sec. J. Rohn and J. Garry.

**F. Approval of excused absences. (P. Vasiliev)**

**G. Approve minutes from previous meeting.**

Minutes are received, postponed and set for approval at the September meeting.

H. **Set Time to Adjourn** (2:30p following Closed Session).

II **Public Comment #1** (at 11:44am)

III **General Manager Report and Discussion**

A. Fields not present for report.

IV **Public Comment #2** (at 11:58am)

V **Director's Reports and Discussion**

L. Reyes reports about the search for a permanent Exec. Director. The rest of the meeting was proprietary and can be discussed in closed session.

G. Aaron reported of the receipt of payroll protection funds and application of the loan. The 2018 audit is complete and posted online. She praised P. Vasiliev on the success of the Covid-19 Task Force show.

E. von Gunten announced that she was placed on the new PNB bylaws, policies, procedures, protocols, and documents, review and compilation subcommittee.

VI **Public Comment #3** (at 11:58am)

VII **PNB Committee Election (Programing Committee)**

IX **Committee Report**

A. Governance Committee

B. Treasurer Report

F. Blair reported on the projections for fund-raising and recommends the LSB rejects the submitted budget from management.

**Motion 1 passes -**

The Finance Committee recommends that the LSB NOT approve the most recent budget submitted by management and instead propose the following: A balanced budget of approximately \$2,400, 000 in total expenses based on demonstrable anticipated revenue streams, based on a fund drive chart indicating an 85% fulfillment rate on \$15,000 a day in pledges, and additional income from historically justified sources, including monthly sustainers, car donations, grants in hand, studio rentals, events, book sales, etc. A suggested fund drive chart might cover six 21 day on-air fund drives in October, December, February, April, June and August for a total under the formula above of a little over \$1.6 million, if \$800,000 in specified and

provable additional income can be identified in a fashion to meet the station's monthly cash flow for payroll and other expenses. If provable anticipated monthly income in that amount cannot be demonstrated, additional fund-drive days and/or reductions and additional expenses will be required for a balanced budget proposal. During the course of the fiscal year, if anticipated revenues in any two-month period do not reach the anticipated level, management must make additional cuts in expenses to match the revenue shortfall.

Further, the KPFK Finance Committee urges the KPFK LSB to direct the General Manager and Business Manager of KPFK to present a balanced budget within the above parameters *by August 25, 2020 at 5 pm.*

If KPFK Management fails to present such a budget, the iED is expected to create one, with the assistance, if needed, of the KPFK Finance Committee and/or LSB.

If KPFK Management fails to comply with the above, negative personnel reports shall be sent to the personnel files of the GM and Business Manager.

YES (13); NO (4); TOTAL (17)

### **Motion 2 - passed unanimously**

The FC committee approved the following motion at the July 8 meeting:

The KPFK Finance Committee requests from management a list of all premiums, listed by totals from most to least, by program/programmer, times each program has run, with the fulfillment rate and how much the premiums cost and net loss or profit for the last three years

Therefore, the FC requests that the GM provide what is already available: A "list of all premiums, listed by totals from most to least, by program/programmer," has already been published in the GM's recent fund drive report. We request the addition of "times each program has run," which must by definition be already available in order to make the list. The fulfillment rate is required for properly making the budget.

### **C. Outreach Committee.**

B. De Soto reported and discussed about the PNB townhall and the pending KPFK townhall.

### **D. Fundraising.**

M. Novick reported that Development Task Force Update status and the work to combine it with the PNB task force.

### **E. Programming Oversight Committee**

E. von Gunten sets the next meeting at 8/24 at 7pm. Michael Atkins nominated to National Programming Committee.

**X. Public Comments #4** (at 1:54pm)

**XI New Business**

Motion passes unanimously to oppose the sale of the Peace Center.

**XII Closed Session**

We KPFK LSB discuss confidential personnel matters and adopted the following resolution:

Whereas, pertinent sections of the Pacifica employee handbook state that programmers should not disparage Pacifica stations management or governance as it degrades the public image of Pacifica and discourages grant, major donor and other funding. And where as, it is not the intention of the KPFK LSB to threaten or harass any programmer or staff member, but for sure that Pacifica policies are complied with. Therefore, the KPFK LSB urges the KPFK General Manager and program director to ensure that Pacifica programmers and other staff understand and comply with the pertinent sections of the employee handbook in this regard. This is the official report out of the KPFK LSP executive session on August 16 2020.

Therefore, the KPFK LSB urges the KPFK General Manager and Program Director to ensure that Pacifica programmers and other staff understand and comply with the pertinent sections of the Employee Handbook in this regard.

\*\* Elizabeth von Gunten elected new Chair - Gunten (12); Marbach (10); Abstain (1); Absent (1)

**XIII Adjourn**