

KPFF Local Station Board Meeting – Regular Session
Teleconference Meeting via Zoom (See Appendix No. 1 below)

Agenda (Time-Stamped, Start 10:30 a.m.)

10:30 – 10:40 a.m. |

1. Opening Business (10 minutes)

- 1.1 Call to Order and Landback Acknowledgement
- 1.2 Election of Interim Secretary (5 minutes)
- 1.3 Roll Call and Establish Quorum
- 1.4 Requests for Excused Absences
- 1.5 Appointment of Timekeeper / Time Tracking
- 1.6 Review of Agenda
- 1.7 Approval of Prior Meeting Minutes
- 1.8 Set Date for Next Meeting

10:40 TIME CERTAIN (30 minutes) 10:40 a.m. to 11:10 a.m.

2. Chair’s Report: Introduction of Auajua “Anya” Lovest and follow-up Training per prior LSB Resolution

11:10 – 11:20

3. Directors’ Reports & Q&A (10 minutes) (see attached)

11:20—11:40

4. Unfinished Business (20 minutes)

- 4.1 Volunteer Survey
- 4.2 LSB Discussion: Outreach and Fundraising Activities
- 4.3 5.1 Discussion: Possible Town Hall or Fundraiser
 - Consider: Showing Robert Greenwald’s Movie on Journalists Killed in Gaza?
 - Music-based event featuring staff &/or others?

11:40

5. New Business (5 minutes)

11:45 TIME CERTAIN

6. Public Comment (30 minutes) 11:45-12:15

12:15 p.m. TIME CERTAIN

7. Adjournment

Appendix No. 1

Join Zoom Meeting

<https://us02web.zoom.us/j/86983420905>

Meeting ID: 869 8342 0905

One tap mobile

+14086380968,,86983420905# US (San Jose)

+16694449171,,86983420905# US

Appendix No. 2

Resolutions passed by the Pacifica National Board November 21, 2024

Resolution #1 “The Pacifica National Board instructs the Local Station Boards of all five stations to limit voting membership on committees that deal with governance, finance and/or personnel issues to Local Station Board members from that station. The Pacifica National Board further instructs Local Station Boards of all five stations to conduct personnel discussions pertaining to individuals in closed session attended only by Local Station Board members who have a signed Non-Disclosure Agreement.”

Resolution #2 “The Pacifica National Board adopts guidelines for safe and respectful behavior standards of conduct for management, employees, board members, volunteers and members others for engagement with the Pacifica Foundation as follows in conformance with the California Corporation Code, federal labor law, Pacifica Foundation bylaws, Roberts Rules of Order and best practices for non-profit corporations:

Behaviors that are not permitted and are subject to remedies including mandatory reporting to law enforcement when warranted:

1. Any forms of physical violence including unwanted touching, or threats of physical harm are strictly forbidden.
2. Any conduct that intimidates, demeans, or provokes others is prohibited.
3. Making false statements or accusations about any individual is strictly prohibited.
4. Unauthorized sharing of confidential information related to the job performance of management, paid staff, unpaid staff, volunteers and other confidential matters such as legal proceedings, real estate transactions, contractual negotiations is prohibited.
5. Personal attacks, name-calling, or insults directed at others is prohibited.
6. Any act to interrupt, disrupt, or interfere with Pacifica or Pacifica station events, meetings, production or activities is prohibited.

Consequences for acts of prohibited behaviors may include:

Pacifica national and station management may restrict access to Pacifica premises and productions for any person whose behavior poses a safety concern or disrupts the functioning of the organization for a period of time that depends on management's sole assessment of the severity of the threat to safety or disruption of normal functioning and shall document the violation and the action taken by management.

1. The Pacifica National Board and Local Station Boards may conduct confidential adjudications of Delegate or Board member infractions to consider suspension or removal.
2. The Pacifica Executive Director may revoke a membership for infractions and may set a period of time during which the individual cannot renew a membership.
3. The Pacifica National Board and Local Station Boards may consider removal of committee members or members of the public attending meetings for infractions.

Appendix No. 3

KPFK LSB Meeting Decorum Policy

The following policy was adopted by the KPFK Local Station Board on April 17, 2016 entitled '**Meeting Decorum**'. Followed by a long standing Pacifica policy adopted March 26, 2010 entitled '**PACIFICA ZERO TOLERANCE POLICY- NO VIOLENCE**'. The "no violence" seems only to apply to governance meetings. If we do not already have an explicit policy to address violence and threats of violence at our radio stations, we should make sure that one is in place and vigorously enforced. Both of the existing policies that I am aware of are included in these minutes:

https://www.kpftx.org/archives/pnb/kpfb/160417/kpfb160417_4259_minutes.pdf

Meeting Decorum

The following rules and progressive discipline apply to KPFK Local Station Board members and the public at LSB regular meetings as well as LSB committee meetings:

1. At a meeting of the Local Station Board LSB members must wait to be recognized by the Chair before speaking. Each speaker shall be allowed to speak for 90 seconds, unless a different time limit is agreed on. No one shall speak a second time unless anyone who hasn't spoken and wishes to speak has done so. No one shall be allowed to speak more than 2 times on any one agenda item, unless giving a report and/or being asked to respond.
2. No LSB member or member of the public may physically assault or touch another person in an unwanted manner at any meeting. To do so will result in the Chair asking the offending person to leave the meeting. Failure to leave may result in the offender losing all future speaking and attendance rights.
3. No LSB member or member of the public may speak without being recognized, interrupt another who has the floor or otherwise disrupt a meeting by any verbal or physical action. The only exception is to make a Point of Order, or other such Point of Privilege as allowed per Roberts Rules of Order, which can be done only by LSB members or members of LSB committees. An LSB member who makes a Point of Order may interrupt another LSB member who is speaking. (See Roberts Rules of Order, Chapter VIII, Point 23, # 3 (a point of order) "is in order when another has the floor, even interrupting a person speaking or reading a report, if the point genuinely requires attention at such a time".) Personal verbal attacks on the character of another should also be considered disruptive and not tolerated. Less formality may be desired in some committees at the discretion of the chair and/or the body. However, if discourtesy or disruption impede the work of the committee more formal procedures should be reverted to, at least for the duration of that meeting.
4. Upon a first minor offense (interrupting a speaker, for example) the Chair would give the offender a warning. Upon a second offense, a second warning should be given. Upon a third offense in the same meeting, the Chair may ask the body to consider depriving the offender of the right to be recognized for the remainder of the meeting. Such a request should be voted on immediately and would not be debatable. If the offender continues disruptive behavior, s/he will be asked to leave the assembly and, if s/he fails to do so, may be barred from future participation.
5. Any non-LSB member who has been reprimanded frequently for disrupting regular LSB meetings or LSB committee meetings should not be appointed to any LSB committee.
6. The attached Zero Tolerance for Violence Pacifica Policy passed in March of 2010 should be followed and adhered to.*
7. Robert's Rules of Order, Chapter XX, DISCIPLINARY PROCEDURES should be referred to and takes precedence over this motion if anything herein stated is in contradiction to those Rules.

Appendix No. 4

KPFK CONFIDENTIALITY AGREEMENT

I, _____, acknowledge that in the course of my status as a paid or unpaid staff member, or volunteer acting on behalf of Pacifica, or my membership on a Pacifica Board or Committee, I may have access to confidential information which if divulged could harm the Pacifica Foundation or the individuals whose information I have access to as a result of my activity on behalf of the Pacifica Foundation.

Properly deemed "Confidential information" is information that is disclosed in confidence and includes the following as well as information deemed confidential by the Pacifica National Board or a Local Station Board or a committee:

1. Certain limited information concerning potential or actual litigation against the Pacifica Foundation and/or any of its officers, board members, or employees.

2. Certain limited information concerning employees of the Pacifica Foundation, unless the employee(s) agrees that such information may be disclosed.

3. Certain limited information regarding the sale or purchase of Pacifica property.

4. Certain limited financial information regarding the Pacifica Foundation.

5. Information disclosed during a closed session of any Pacifica Foundation board or committee.

6. Personal and/or Financial Information received as a result of acting as a paid or unpaid staff member or volunteer on behalf of KPFK or Pacifica, including but not limited to names and contact information relating to donations, sign-in or sign-up sheets.

I agree that I will not use or disclose to anyone any confidential information regarding the Pacifica Foundation., other than an attorney for the Pacifica Foundation (or my own attorney, provided that my attorney agrees to maintain the confidentiality of this information) This does not preclude Local Station Board members from sharing confidential information provided to the LSB with other LSB members, whether or not those LSB members were present at any given executive session if necessary to conduct the business of the LSB. Similarly, Pacifica National Board members are not precluded from sharing confidential information with other PNB members, although PNB members shall not share any information from PNB executive sessions with their LSBs without explicit PNB approval. I acknowledge that if I fail to carry out this commitment, I may be subject to removal and being barred from Pacifica boards and committees on which I sit or other penalties. I may also be subject to suit by the Foundation or by any person whose rights are violated by the improper disclosure of confidential information.

I acknowledge that a decision to make confidential information public must be made by a vote of the KPFK-LSB, PNB or the committee in which the information was discussed and that no individual has the authority to make that decision.

Dated: _____

Signature _____

Printed Name _____