

## **KPFK Local Station Board Governance Committee**

Draft Meeting Minutes for November 14, 2011

The regular, monthly meeting of the KPFK LSB Governance Committee was held on Monday, November 14, 2011 at 8:00 PM PST at the Culver City Peace Center, 3916 Sepulveda Blvd., Culver City, CA 90230. John Wenger served as Chair. John P. Garry III served as Acting Secretary.

**In attendance:** Lydia Brazon (LSB, 8:31), John P. Garry III, Lawrence Reyes (LSB), John Wenger (LSB, Chair).

**One member was excused:** Kim Kaufman.

**Authority and Notice:** Notice for this meeting was made by the Chair at the LSB meeting of October 19, 2011. Specific notice was distributed electronically by the Chair on November 12, 2011 (see Appendix A).

A non-quorumed meeting was called to order by the Chair at 8:00 PM.

### AGENDA

LSB Agenda

LSB-Staff Policy

Committee Calendar for KPFK.org

The Secretary distributed “Proposed LSB-Staff Relations Policy” for discussion and revision.

Quorum was achieved at 8:31 PM.

Brazon reported on the recent election in Nicaragua.

Wenger **moved** that the KPFK.org shall include a page describing KPFK committees, and a page with regular meeting dates and committee contact information.

Motion **passed** without objection.

Proposed LSB-Staff Relations Policy, November 14, 2011 (as amended by the committee)

**PURPOSE** This policy is intended to facilitate respectful interaction between members of the KPFK Local Station Board (“LSB”), KPFK PNB Directors, and the paid and unpaid staff of Radio Station KPFK (“station staff”). This is a statement of principles and does not contain or imply any enforcement policies or procedures.

**ROLE / RELATIONSHIP** LSB members are empowered by the Pacifica Foundation Bylaws to

perform listener oversight of KPFFK, contribute to the successful operation of the station, and to ensure station adherence to the Pacifica Foundation Mission Statement. LSB members, however, do not have direct management authority over station staff and may not treat them as their employees.

**RESPECT** LSB members should treat station staff with the same respect and courtesy expected of working people everywhere. LSB members should be treated with the same respect and courtesy expected of elected representatives everywhere.

**VISITS** LSB members should, if possible, make an appointment before meeting with station staff for information or assistance. If making an unannounced visit, LSB members must wait on the convenience of station staff. LSB members may request, but may not require, station staff members to come to work early, stay late, or set aside their assigned duties to assist an LSB member or participate in LSB committee meetings. Whenever possible station staff shall not unreasonably refuse such requests.

**LANGUAGE** When interacting with station staff, LSB members should not question or denigrate the character, professionalism, integrity or commitment of station staff. LSB members should not threaten station staff in any way, including but not limited to threats of being investigated, disciplined, fired, or sued. Station staff should treat LSB members the same way.

**EVALUATIONS** Nothing in this statement shall be construed to limit the ability of LSB members to evaluate the General Manager, Program Director, or other station staff as provided by the Bylaws or engage in free discussion of these matters within their respective committees.

**PNB DIRECTORS** Nothing in this policy shall be construed to limit the ability of Pacifica National Board Directors to request information in fulfillment of their fiduciary duties and other responsibilities.

**FREEDOM OF SPEECH** Nothing in this policy shall be construed to limit the ability of LSB members and station staff to exercise their free speech rights consistent with the principles enumerated above.

**Approved** as amended.

Proposed Agenda for KPFFK LSB Meeting of 11-19-2011

Passed by KPFFK Governance Committee on 11-14-2011

John Wenger, Chair (all times include discussion)

Call to Order, Roll Call, Excused Absences, Announcements, Minutes (15 min)

Scheduling/Notice of Meetings (5 min)

Chair Report (5 min)

Implementation/Follow-up/Action Items	(5 min)
Q &A with General Manager	(15 min)
Public Comment	(7.5 min)
PNB Director Reports	(10 min)
Public Comment	(7.5 min)
Program Director Search Committee	(5 min)
Governance Committee Report	(10 min)
PrOC Report	(5 min)
Outreach Committee Report	(5 min)
Finance Committee Report	(5 min)
Personnel Committee Report	(5 min)
Public Comment	(15 min)
Executive Session	(60 min)
	180 min total

The Proposed LSB Agenda was **approved** without objection.

The meeting **adjourned** without objection at 9:55 PM.

Submitted by John P. Garry III, Acting Secretary.  
(These minutes have not been approved).

\*\*\*\*\*

#### Appendix A—Meeting Notice

emailed by John Wenger on Sat, November 12, 2011 12:56:42 AM

The KPFK Governance Committee will meet Monday Evening, at 7:30-10 PM, November 14, 2011 at the Culver City Peace Center at *3916 Sepulveda, Culver City 90293. This is just off the*

*Northbound 405 exit for Venice/Washington Blvds.*

*Committee chairs should send their motions to me for their inclusion into the agenda for our next mtg.*

*Terry, please notify the public of this mtg.*

*Thanks.*

*John Wenger*

\*\*\*\*\*